

STRATEGIC PLANNING PROPOSAL

May 18, 2026 Timeline updated June 11, 2026

For:

Resource Sharing Alliance
715 Sabrina Drive
East Peoria, IL 61611

Submitted by:

Fast Forward Libraries
1203 W. John Street
Champaign, IL 61821
fastforwardlibraries.com



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Cover Letter

I am pleased to submit this proposal to the Resource Sharing Alliance (RSA) for strategic planning process facilitation and consulting. I am the founder and lead consultant for [Fast Forward Libraries LLC](#), a small consulting group specializing in assisting libraries, member organizations, and nonprofits. Over the past 22 years we have provided focused, flexible planning processes to our clients to increase their performance and impact. Besides strategic planning, we assist organizations with fundraising and development planning, capacity building and organizational development, staff training and team building, data collection and analysis, as well as grant writing.

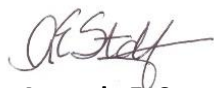
Fast Forward Libraries is distinct because we know libraries. Of the four consultants prepared to take on this project, three hold a master's degree in library science, three have served as library Trustees, and all four have worked in libraries. This sets our team apart as we are positioned to approach strategic library projects with a lived appreciation of the perspectives and experiences of library staff and Trustees, as well as the community. We pair our organizational development knowledge and expertise with a deep understanding of the operations, outreach, internal culture, and member engagement that are unique to libraries and the organizations that support library work.

This proposal details a grounded-research planning process that will result in a focused, actionable three-year strategic plan for RSA. We strive to be a neutral facilitator and partner throughout the process to maximize stakeholder input, reflection, learning, and plan operationalization. Our strategic planning model ensures that the process centers on your organization's why and that all of the elements of the strategic plan will fit together to be compelling, responsive, achievable, and focused.

We are passionate about helping organizations build on their strengths and grow as learning organizations because it is imperative for libraries and the organizations that support them to evolve to meet member needs in holistic ways that reflect the complexities of our time. We'll help RSA adopt learning organization practices during the planning process that will strengthen RSA's ability to remain flexible, nimble, and essential for decades to come.

I think you will find that our proposal closely aligns with your needs. Please do not hesitate to email or call with any questions.

I look forward to hearing from you!



Amanda E. Standerfer

Founder & Lead Consultant

Fast Forward Libraries LLC

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Fast Forward Libraries' Strategic Planning Model



Executive Summary

The Resource Sharing Alliance (RSA) seeks to engage in a collaborative, participatory planning process that will result in a comprehensive three-year strategic plan building on the progress of their previous plan. Now is the right time to celebrate success, assess what is working, deepen member connections, and set a course for the future.

Using an organized and collaborative strategic planning process, RSA can consider what opportunities exist and how to evolve to increase impact for their members. Our learning-focused strategic planning process will address existing conditions and present a vision for the future with a clear, adaptive, and evergreen plan that will focus on meeting your member's current and future needs.

In our approach, we use:

- [Systems thinking](#) — considering individual aspects of the organization, how they interrelate, and what this means for overall dynamics and potential levers for change.
- [Design thinking](#) — putting humans as the core of the organization's work.
- [Diversity, equity, and inclusion](#) — DEI is a critical foundational lens that is applied throughout the process to ensure inclusion and representation.

The strategic planning process is organized into three phases: **Learn, Dream, and Do**. We begin by collecting qualitative and quantitative data from your members and important stakeholders. We then pair that data with lived experiences during an in-person Summit with your members, staff, and Board — feedback from the Summit will contribute to the development of a plan outline. Then, in the last phase, we put the finishing touches on the strategic plan and provide a variety of documents to make the plan come alive and ensure it is implemented effectively across the organization.

Deliverables

Deliverable	Description
Learning Report	Comprehensive report of all qualitative and quantitative data gathered during the initial phase of the planning process. The Learning Report provides analysis and findings that help the staff and Board build strategic plan elements.
One-Page Graphical Plan	This high-level graphical version of the strategic plan is a quick reference for all elements of the plan.
Strategic Plan Document	This is the expanded, more traditional strategic planning document for Board approval. It provides additional context and detail about the planning process and other plan components.
Implementation Guide	The Implementation Guide includes an activity plan, evaluation framework, and reporting timeline.

**A complete table with full details on deliverables is available on page 11.*

Project Budget Summary

Phase I: Learn	Phase II: Dream	Phase III: Do	Project Total
\$9,000	\$7,700	\$3,300	\$20,000

** The proposal's full budget can be found in the Budget and Timeline section (page 12).*



Key Personnel

We are thrilled with the knowledgeable and experienced team we have assembled for this project. Fast Forward Libraries is comprised of the founder and lead consultant, Amanda Standerfer, and two staff members, Laura Huddleston and Kirstin Gebhart. For this project, we are looking forward to working with Cindy Fesemyer, with whom we have worked extensively.



Amanda E. Standerfer, MA, MLIS

Amanda's passion is helping libraries and nonprofit organizations advance so they can create meaningful impact in their communities. Since 2002, Amanda has served as a consultant and facilitator, working with libraries, nonprofits, and small businesses on strategic planning, fundraising, organizational development, and capacity building (operating as a sole proprietor until formalizing as Fast Forward Libraries LLC in early 2022).

Amanda was most recently the director of member engagement for [The Urbana Free Library \(IL\)](#). She has spent about half of her career working in philanthropy (as program officer for [The Lumpkin Family Foundation](#) based in Mattoon, IL and as program director with the [Southeastern Illinois Community Foundation](#), serving Effingham and Mattoon, IL) and the other half in libraries (as head of the Adult Division at the [Decatur Public Library \(IL\)](#) and as director of the [Effingham Public Library \(IL\)](#)).

Amanda has twice been elected to the Board of the [Illinois Library Association](#) (ILA), most recently completing a three-year term in 2016. Amanda was also selected as a member of the first class of *Synergy: The Illinois Library Leadership Initiative* and one of only two librarians ever selected for participation in *Leadership Illinois*.

Amanda holds a Bachelor of Arts and a Master of Arts in history from [Eastern Illinois University](#), as well as a Master of Science in library and information science from the [University of Illinois at Urbana-Champaign](#). Learn more about Amanda on [LinkedIn](#).

Amanda is the lead consultant for this project and project manager. She will manage all aspects of the process except for the focus groups and interviews.





Cindy Fesemyer, MA, MLIS

Helping organizations see the big picture as they help their communities reach their aspirations is Cindy Fesemyer's passion as the principal of [Fesemyer Consulting, LLC](#). Community engagement, qualitative assessment, strategic planning, engaged leadership, director coaching, and staff and trustee trainings are her areas of expertise. She also teaches continuing education courses for the [UW-Madison iSchool](#) and sits on various committees of the [Public Library Association](#).

Previously she was employed at the Wisconsin State Library as the adult and community services consultant and served for seven years as director of the [Columbus Public Library \(WI\)](#) which was named [a finalist for Library Journal's 2017 Best Small Library in America](#). She served eight years as a Trustee for the [Madison Public Library](#).

After 14 years managing nonprofits, Cindy earned her MLIS from UW-Madison in 2012. She also earned dual master's in English literature and teaching writing from Humboldt State University.

Cindy is the lead consultant for focus groups and interviews.



Laura Huddleston, MLIS

Laura Huddleston is an associate consultant with Fast Forward Libraries. She has a special interest in the “how” of public libraries and loves to learn about ways they can thrive to benefit patrons and communities.

For ten years, Laura led the children's department at the [Mattoon Public Library](#). She helped design and launch MPL's inaugural Book Buggy mobile library to reach underserved youth and piloted the First Grade, First Card program to bring library cards to local first-graders. Laura served on the [AISLE Monarch Award Committee](#) and received a 20 Under 40 Award from the *Mattoon Journal Gazette*.

Laura recently served as program officer for community engagement and organizational learning at the [Lumpkin Family Foundation](#) where she led new efforts in trust-based philanthropy, impact evaluation, and internal learning including a facilitated EDI process for Board and staff.

Laura currently serves as a trustee of the [Mattoon Public Library](#) and as an advisor for the [Coles County Peace and Justice Fund](#). She holds a bachelor's degree in Spanish and secondary education from Eastern Illinois University and an MLIS from Indiana University.

Laura provides research and logistical support, supports member input elements, and manages the development of the Learning Report and other plan deliverables.





Kirstin Gebhart, MA

Kirstin Gebhart is an assistant consultant with Fast Forward Libraries. She is a communications and development professional who has coordinated fundraising and communications campaigns for a variety of industries, from higher education to nonprofits and libraries.

She honed her communications skills during her time as the senior director of communications and member services at the [National Field Hockey Coaches Association](#). Her fundraising skills were developed as an engagement communications specialist at [Penn State University](#) during their [most recent multi-year campaign](#) which generated over \$2.2 billion. Kirstin served as the development and communications manager for [The Urbana Free Library \(IL\)](#) and recently she graduated from SUNY Brockport with her master's degree in American history.

Kirstin provides research and project management support.



Work Plan

Phase I: Learn

The first phase of the strategic planning process is the longest and the most important. During this phase, we will spend time gathering data internally and externally to inform the strategic planning process.

Form the Planning Team

First, we will establish the Planning Team (four to five Board and staff members) to work with us to guide and manage the planning process. The team meets regularly throughout the process (as a group and via email) to give input about various aspects of the process and to edit and refine process and plan documents. To get started, we will hold a kick-off meeting to finalize the timeline, get some initial input, and start planning the stakeholder feedback survey.

Stakeholder Feedback Survey

We will gather member and stakeholder feedback via a survey. The stakeholder survey is key to gaining a broad understanding of RSA's current state, strengths, and potential future direction from members who care about the future of RSA. Amanda and Laura will develop the stakeholder survey (edited and approved by the Planning Team) to get qualitative and quantitative input on:

1. **Awareness of Services** – How aware are respondents of the various RSA services? Where do they learn about what's going on with RSA? *
2. **Value, Satisfaction, & Engagement** – What aspects of RSA's work do respondents value the most? Are they satisfied with RSA's work? What would make them further engage with RSA's services or learning/networking opportunities? *
3. **Member Needs** – What are top stakeholder needs? How might RSA address these needs?
4. **Future Focus** – What's important going forward? What are RSA's strengths? How should RSA measure success?

**This data can be benchmarked for future evaluations.*

Stakeholder Focus Groups and Interviews

It is key to reach out to members and stakeholders to learn more about perceptions and strengths, future needs, levels of engagement, and possible innovations to consider for the future. In these focus groups and interviews with Cindy, select participants will give vital input into the process related to overarching stakeholder concerns that need to be considered during the planning process.

Learning Report

At the end of the Learn phase, Amanda and Laura will gather all learning information into a comprehensive **Learning Report**. The Report will identify organization strengths and provide findings that will ground the Stakeholder Summit in the next phase.

Phase I Deliverables	» Finalized planning process timeline with meeting dates. » Learning Report that includes analysis and findings from all information gathered. » Regular check-ins with director and Planning Team.
Timeframe	September - November 2026



Phase II: Dream

In this phase, RSA will dream about the future through a series of meetings and a Stakeholder Summit. Staff and Board members will review what has been gathered in Phase I through the Learning Report and collaboratively build the strategic plan elements.

Planning Team Meeting

This phase starts with a meeting to review the Learning Report and plan for the Stakeholder Summit.

Stakeholder Summit

RSA members (as many as possible), along with Board members and staff, will be invited to engage in a one-day in-person Summit to develop RSA's future direction. The Summit will begin with a review of our learning so far (the Learning Report) which will include summarized data, analysis, and findings. Amanda will then lead an adaptive, guided conversation using appreciative inquiry to identify organizational assets as related to the key themes. Ultimately, the conversation will lead us to considering outcomes. *How will we know that we are successful? What is our impact?* We will use our time to critically think about what is most important and allow the future direction to become clear.

Planning Team Debrief Meeting

The final piece of this phase is another Planning Team meeting to debrief on the Summit and finalize the strategic plan outline.

Phase II Deliverables	» Stakeholder Summit » Strategic Plan Outline » Regular check-ins with director and Planning Team.
Timeframe	November 2026 – February 2027



Phase III: Do

Here, the strategic plan will take shape and be finalized, and an implementation plan developed.

Document Development

In this phase, we will draft and revise the various plan documents. Amanda and Laura will prepare **drafts of the graphical and written versions of the plan** and the activity plan. The Planning Team will review and edit the drafts. In addition, we will share the drafts with key staff and stakeholders for feedback.

Board Meeting

After Planning Team review, we will present the draft plan documents to the Board for final comment and revisions. Amanda will make revisions and present **final plan documents** for approval.

Implementation Guide and Leadership Team Meeting

Next, we will collaboratively develop an **Implementation Guide** that informs three key elements of operationalizing the strategic plan: the activity plan, evaluation framework, and reporting timeline.

We will hold a leadership team meeting with select RSA staff to review and refine draft documents that will be used during the life of the plan. The discussion will also help staff identify priorities by creating a decision-making matrix for ongoing or new initiatives related to the strategic plan, and sort possible activities into “core, strategic, or culture” areas that are all vital for overall strategic plan success.

Phase III Deliverables	» All draft plan documents approximately one month after the Planning Workshops. » Final Plan Documents » Implementation Guide » Regular check-ins with director and Planning Team.
Timeframe	February – April 2027

Exclusions or Exceptions

Fast Forward Libraries excludes any cost related to the printing and/or mailing of the stakeholder survey. A print-ready version of the survey will be provided upon survey launch and the organization can print and distribute this version if they deem it necessary. While a mailed survey is not recommended, the organization may choose to print and mail the survey at their own expense. The organization may want to consider a postcard mailing to their members to inform them about the online survey (this type of mailing is less costly and has been effective in other projects). Fast Forward Libraries would advise the organization during this process but not be responsible for any cost associated with the final product. In addition, the organization is responsible for entering all printed surveys into SurveyMonkey.



Summary of Deliverables

Deliverable	Description	Purpose
Learning Report	- Comprehensive report of all external qualitative and quantitative data gathered during the initial phase of the planning process. - Provides analysis and findings that help the staff and Board build strategic plan elements.	- Key tool for informing strategic planning process. - Summary to provide members and stakeholders as support for strategic plan elements.
One-Page Graphical Plan	- High-level graphical version of the strategic plan. - Quick reference for vision, mission, strategic directions, and goals.	- For communication about strategic direction. - For use in facilities, on website, in publications and in reports as a reminder of high-level strategy.
Strategic Plan Document	- This is the expanded, more traditional strategic planning document for Board approval. - It provides additional context and detail about the planning process and other plan components.	- Use on your website as the “full plan” for stakeholders to review. - Staff should have access to this document so they can understand their role in implementation.
Implementation Guide: Activity Plan, Evaluation Framework, and Reporting Timeline	- The activity plan is an internal document used when planning annual activities to meet strategic plan goals. The plan outlines timeline, staff, and updates for each activity. The activity plan changes and is updated annually by staff. - The evaluation framework shows goal metrics. - The reporting timeline details how, when, and what will be reported to various stakeholders and how data will be used for continuous improvement over the life of the plan.	- Staff use the activity plan to detail annual activities and accomplishments. - The activity plan can also be used to set individual performance goals. - The activity plan can be used to develop progress reporting using template. - Evaluation framework, aligned with goals, helps stakeholders understand metrics that show strategic plan success. - Reporting timeline guides development of communication to stakeholders related to the plan.



Budget and Timeline

Phase I: LEARN			
What	Who	When	Cost
Planning Team Kick-Off Meeting Review process and timeline, discuss information gathering needs, and design stakeholder survey.	FFL Team, Planning Team	September 2026 - 2 hours: preparation - 90-minute meeting (via Zoom) - 1 hour: follow-up	\$500
Stakeholder Feedback			
Stakeholder Survey: Development and Administration Develop survey instrument and refine with Planning Team. Administer and monitor survey with Planning Team assistance with link distribution. <i>*Print version of the survey available for distribution.</i> <i>**Staff enter print survey responses.</i> <i>***Mailed survey not recommended. Mailing cost not included.</i>	Amanda, Laura, Planning Team assistance	September-October 2026 - 10 hours: survey development - 5 hours: survey administration/monitoring - 10 hours: analysis and reporting - Email/phone meeting(s) as needed	\$2,500
Focus Groups and Interviews Facilitation of virtual focus groups and interviews to learn more about stakeholder concerns and aspirations. Staff will invite focus group and interview participants.	Cindy, Planning Team assistance	October-November 2026 - 2 hours: meeting with Planning Team (via Zoom) - 4 hours: registration and preparation - Up to two (2) , one-hour focus groups (via Zoom) - Up to six (6) interviews, up to 30 minutes each (via Zoom or phone) - 8 hours: notes, reporting	\$3,000
Reporting			
Learning Report Develop report that analyzes and synthesizes all external information gathered. Deliverable: Learning Report	FFL Team, Planning Team assistance (editing)	November 2026 - 30 hours	\$3,000
Phase I Total (inclusive of supplies)			\$9,000



Phase II: DREAM			
What	Who	When	Cost
Planning Team Meeting Review Learning Report and prepare for Stakeholder Summit.	Amanda, Planning Team	December 2026 - 2 hours: preparation - 1-hour meeting (via Zoom) - 3 hours: follow-up	\$600
Member Summit In-person Member Summit with stakeholders (including members, Board, and staff) to review the Learning Report, identify possible strategic directions and goals, and brainstorm activities and measures of success.	Amanda	December 2026 or January 2027 - 10 hours preparation - In-Person Summit (up to 5 hours TBD) - 10 hours follow-up - 1 day on-site	\$6,500
Planning Team Debrief Meeting Check-in with Planning Team to review strategic plan outline document. Deliverable: Strategic plan outline.	Amanda, Planning Team	January or February 2027 - 2 hours: preparation - 90-minute meeting (via Zoom) - 2 hours: follow-up	\$600
Phase II Total (inclusive of supplies and travel)			\$7,700

Phase III: DO			
What	Who	When	Cost
Document Development Develop graphical and written plan for review by Board. Deliverable: Draft plan documents for review.	Amanda, Laura	February 2027 - 20 hours	\$2,000
Board Meeting Meeting with Board to review all plan documents and make final revisions. Deliverable: Final plan documents.	Amanda	March 2027 - 2 hours: preparation and follow-up - 1-hour meeting with Board	\$300
Implementation Guide Develop draft documents for review by Leadership Team to launch plan implementation. Deliverable: Draft Implementation Guide	Amanda, Laura	March or April 2027 - 5 hours: document development	\$500
Leadership Team Meeting: Plan Implementation Review and refine Implementation Guide to assist in operationalizing plan.	Amanda, Leadership Team	April or May 2027 - 3 hours: preparation and follow-up - 1-hour meeting with Leadership Team (via Zoom)	\$500
Phase III Total (inclusive of supplies)			\$3,300

Project TOTAL (inclusive of supplies and travel)	\$20,000
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References

Mr. Brian Shepard

Executive Director

Indian Trails Public District Library (Wheeling, IL)

847-279-2202

bshepard@indiantrailslibrary.org

Facilitated comprehensive strategic planning process for public library serving 67,000 residents.

Ms. Carolyn Coulter

LLSAP Services Manager / Director

PrairieCat (IL)

309-623-4176

carolyn.coulter@prairiecat.info

Provided strategic planning facilitation for multi-type library automation consortium.

Ms. Donna Richards

Board President

Pollard Memorial Library (Lowell, MA)

978-502-7373

Donna.S.Richards@gmail.com

Provided facilitation for strategic planning process for public library serving 111,306 residents.

Mr. Joel Horwedel

Executive Director

Lincoln Memorial Garden and Nature Center (Springfield, IL)

217-529-1111

joel@linconmemorialgarden.org

Provided strategic planning facilitation for regional nature center that included community engagement and a Board retreat.

We are happy to provide contact information for any organization that appears on our [Client List](#) – just ask!



Client List

Our clients range in size and are geographically dispersed across the country. From the Orange County Library System in Florida, which serves over 1.4 million residents, to the Harnett County Public Library in North Carolina, with just over 140,000 residents, to Morton Public Library District in Illinois, serving about 17,000 residents, we adapt our process to meet each library where they are and address their community's unique needs.

In all of our projects, Fast Forward Libraries aims to be a neutral process facilitator and partner to maximize community and stakeholder input, reflection, learning. This approach is essential to fully understand each library and each community with whom we work.

We're proud to have worked with libraries, nonprofits, and library-support organizations all over the country. You can explore our client map [online](https://fastforwardlibraries.com/about/#client-map) (<https://fastforwardlibraries.com/about/#client-map>).



Fast Forward Libraries

Library Strategic Planning

- Allegan District Library (MI)
- Antioch Public Library District (IL)
- Appleton Public Library (WI)
- Athens Regional Library System (GA)
- Auburn Hills Public Library (MI)
- Batavia Public Library (IL)
- Bayport Public Library (MN)
- Bellwood Public Library (IL)
- Bensenville Community Public Library (IL)
- Black River Falls Public Library (WI)
- Bloomfield Township Library (MI)
- Bloomington Public Library (IL)
- Blue Island Public Library (IL)
- Brimfield Public Library District (IL)
- Carlock Public Library District (IL)
- Carmel Clay Public Library (IN)
- Cary Area Public Library District (IL)
- Chillicothe Public Library District (IL)
- Cheltenham Township Library System (PA)
- Chesterfield Township Library (MI)
- Clarkston Independence District Library (MI)
- Commerce Township Community Library (MI)
- Concord Free Public Library (MA)
- Crete Public Library District (IL)
- Crystal Lake Public Library (IL)
- Des Plaines Public Library (IL) – department-level
- Dickinson County Library (MI)
- Duluth Public Library (MN)
- Dunlap Public Library District (IL)
- Elk Grove Village Public Library (IL)
- El Paso District Library (IL)
- Farmington Community Library (MI)
- Fondulac District Library (IL)
- Fossil Ridge Public Library District (IL)
- Fountaindale Public Library District (IL)
- Franklin County Library System (NC)
- Franklin Public Library (MI)
- Galesburg Public Library (IL)
- Genesee District Library (MI)
- Glenview Public Library (IL)
- Green Hills Public Library District (IL)
- Harnett County Library System (NC)
- Helen Plum Library (Lombard, IL)
- Highland Park Public Library (IL)
- Hollis Social Library (NH)
- Holly Township Public Library (MI)
- Howell Carnegie District Library (MI)
- Indian Prairie District Public Library (IL)
- Indian Trails Public Library District (IL)
- Iosco-Arenac District Library (MI)
- Kewanee Public Library (IL)
- La Grange Public Library (IL)
- Lake Villa District Library (IL)
- Lapeer District Library (MI)
- Lincoln Library (IL)
- Liverpool Public Library (NY)
- Lyons Regional District Library (CO)
- Milford Public Library (MI)
- Morton Public Library District (IL)
- Nashua Public Library (NH)
- Niles-Maine District Library (IL)
- Norfolk Public Library (NE)
- Northbrook Public Library (IL)
- Orange County Library System (FL)
- Orion Township Public Library (MI)
- Oswego Public Library (MI)
- Otsego District Public Library (MI)
- Palatine Public Library District (IL)
- Patrick Heath Public Library (TX)
- Paw Paw District Library (MI)
- Peoria Public Library (IL)
- Peter White Public Library (MI)
- Plainfield Public Library District (IL)
- Pollard Memorial Library (MA)
- Polk County Public Libraries (NC)
- Portage District Library (MI)
- Prospect Heights Public Library District (IL)
- Public Libraries of Saginaw (MI)
- Reddick Public Library District (IL)
- Resource Sharing Alliance NFP (IL)
- Richland Community Library (MI)
- River Forest Public Library (IL)
- River Valley Public Library District (IL)
- Round Lake Area Public Library District (IL)
- Royal Oak Public Library (MI)
- Schaumburg Township District Library (IL)
- Scott County Public Library (KY)
- Spring Lake District Library (MI)
- Talcott Free Library District (IL)
- Three Rivers Public Library District (IL)



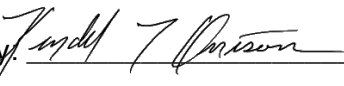
Library Strategic Planning (continued)	
• Tippecanoe County Public Library (IN) • The Urbana Free Library (IL)	• Westfield Washington Public Library (IN) • Yorktown Public Library (IL)
LSTA 5-year Evaluation Projects	
• Idaho Commission for Libraries (2021)	
Library Organizational Capacity Building	
• Addison Public Library (IL) – culture code • Broadview Public Library District (IL) – community survey • Elmhurst College (IL) – staff retreat • Glenview Public Library (IL) – strategic capacity assessment • Grayslake Area Public Library District (IL) – unified service desk reorganization • Grayslake Area Public Library District Foundation (IL) – capacity building	• Helen Plum Library (Lombard, IL) – culture code • Indian Prairie Public Library (IL) – Board and Staff retreat facilitation • Indian Trails Public Library District Foundation (IL) – fundraising planning • Lillie M. Evans Public Library District (IL) – focus groups • Mahomet Public Library (IL) – fundraising planning • Palatine Public Library District (IL) – culture code
Library Training, Workshop, Webinar, or Coaching	
• Alaska State Library DirLead – director’s retreat • Bloomington Public Library (IL) – fundraising capacity building • Chicago Public Library (IL) – facilitation training • Fast Forward Library Leadership Cohort – leadership development program • Herrick District Library (MI) – facilitation training • Illinois Heartland Library System – webinars • Illinois Library Association – Trustee Day programs	• InfoPeople – webinars • LACONI consortium in Northern IL – strategic planning workshop • Next Level Library Leadership Institute (FL) – coaching • Northeast Ohio Regional Library System – leadership workshops • Reaching Across Illinois Library System – webinars • United for Libraries – webinars
Nonprofits (strategic planning facilitation unless otherwise noted)	
• Champaign County Design and Conservation Foundation (IL) • Coles County Habitat for Humanity (Charleston, IL) – Board retreat • Coles County United Way (Mattoon, IL) – Board reorganization and strategic planning • Effingham County Museum (IL) • Family Service of Lake County (IL) • Fit-2-Serve (Mattoon, IL) • Galesburg Public Library Foundation (IL) • Illinois Environmental Council / Education Fund	• Illinois Stewardship Alliance (Springfield, IL) • The James Project (Springfield, IL) • Kidzeum (Springfield, IL) • Lincoln Memorial Garden (Springfield, IL) • Mid Illinois Big Brothers Big Sisters (Effingham, IL division) • Springfield Area Arts Council (IL) • Springfield Art Association (IL) • Sugar Grove Nature Center (IL) • Sullivan Chamber and Economic Development (IL) – Board retreat and strategic planning



Signature Page

By signing below, both parties agree to carry out the process described in this proposal.

Service Recipient: Resource Sharing Alliance

By:  Date: 12 June 2026

Name: Kendal Orrison
Title: Executive Director

Service Provider: Fast Forward Libraries LLC

By:  Date: June 11, 2026

Amanda E. Standerfer
Founder and Lead Consultant
Fast Forward Libraries LLC

