

Welcome!

RSA Cataloging Chat

Thursday, June 11, 2026

WE WILL BEGIN AT 10:00 AM.

THERE WILL BE NO SOUND UNTIL THE MEETING STARTS.

A solid dark red horizontal bar at the bottom of the slide.

Special Thank You



Thank you for joining us for this “redo” meeting!

Apologies again for the technical glitches during the May 29th Cataloging Chat that prevented us from hosting the meeting online.

Meeting Housekeeping

- Feel free to type your name and library in the text chat to introduce yourself.
- Video is encouraged but optional.
- Enter questions in the chat window.
- Make sure your microphone is muted unless you would like to ask a question.
- Live captions are enabled for this meeting.
- This meeting will be recorded. Watch the RSA Cataloging forum for an announcement.
- The Cataloging Chat agenda is available on the [Membership Chats page](#) on the RSA support site.

Asking Libraries' Help with the Cleanup of Older Brief Items

This project involves asking libraries to check their shelves and consider removing two types of brief items:

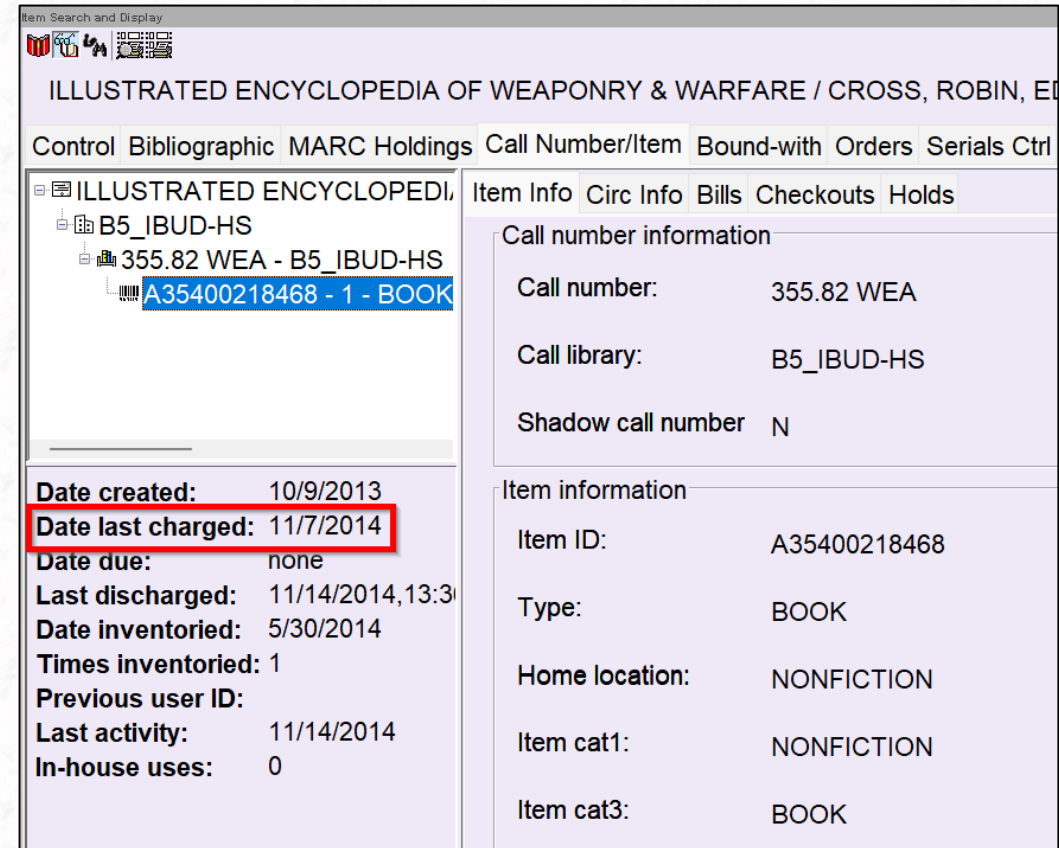
- Items attached to brief records that have never checked out in WorkFlows.
- Any brief items that have not checked out in the past ten years, specifically since January 1, 2016.

Next steps:

- Watch for an email from Zac this summer if your library has any brief items that fit the criteria above. Zac will explain next steps if you want to keep versus remove the items.
- If Zac does not hear back from you, your brief items will be left as-is in WorkFlows.
- Some brief items, such as equipment, reference, and special collections, may be in-library use only and do not check out. Those brief items are perfectly fine to keep.

Asking Libraries' Help with the Cleanup of Older Brief Items

Here is an example of a brief record that the owning library would be asked to consider deleting because its date last charged was before January 1, 2016.



Item Search and Display

ILLUSTRATED ENCYCLOPEDIA OF WEAPONRY & WARFARE / CROSS, ROBIN, ET

Control Bibliographic MARC Holdings Call Number/Item Bound-with Orders Serials Ctrl

ILLUSTRATED ENCYCLOPEDIA OF WEAPONRY & WARFARE / CROSS, ROBIN, ET

B5_IBUD-HS

355.82 WEA - B5_IBUD-HS

A35400218468 - 1 - BOOK

Date created: 10/9/2013

Date last charged: 11/7/2014

Date due: none

Last discharged: 11/14/2014, 13:30

Date inventoried: 5/30/2014

Times inventoried: 1

Previous user ID:

Last activity: 11/14/2014

In-house uses: 0

Item Info Circ Info Bills Checkouts Holds

Call number information

Call number: 355.82 WEA

Call library: B5_IBUD-HS

Shadow call number N

Item information

Item ID: A35400218468

Type: BOOK

Home location: NONFICTION

Item cat1: NONFICTION

Item cat3: BOOK

Mass Brief Record Cleanup in Four Phases

Phase 1: One-time project: SirsiDynix will add the 13-digit ISBN to OCLC records that currently only have the 10-digit ISBN. The 10-digit ISBN will be kept on the record.

Phase 2: Routine monthly project: Batch convert 10-digit ISBNs to their 13-digit equivalents on brief records, both in the title control number and 020 fields. The 10-digit ISBN will be removed in both fields.

Phase 3: Routine monthly project: Merge duplicate brief records together that match based on title, author, and standard number (i.e., ISBN, ISSN, or UPC).

Phase 4: Routine monthly project: Transfer brief items to OCLC records in WorkFlows where the titles, authors, and standard numbers (i.e., ISBN, ISSN, or UPC) match.

Mass Brief Record Cleanup in Four Phases

In phases 3 and 4 when duplicate brief records are merged, and brief items are transferred to matching OCLC records, brief items will *not* be considered if they are assigned at least one of the following:

- Rental, co-op, interlibrary loan, lease, on-order, and non-transitable item types
- Discard, interlibrary loan, lost, missing, on-order, and rental home locations
- Discard, lost, and missing current locations
- Lease and rental item cat 4
- Co-op and lease item cat 5

Next Steps:

- RSA is currently waiting on SirsiDynix to develop the custom scripts and reports for this cleanup, then the first run will be scheduled this summer. Stay tuned to the Cataloging forum for updates.
- Brief items may be transferred to the incorrect OCLC records. If you encounter an item that has been transferred to the wrong record, please report it to the RSA Help Desk.

Mass Brief Record Cleanup in Four Phases

Here is an example of an OCLC record for *phase 1* processing that would have the 13-digit ISBN added in a new 020 field because the record only currently has the 10-digit ISBN. The 10-digit ISBN will be kept on the record.

Item Search and Display

Cat among the pigeons / Christie, Agatha, 1890-1976.

Control Bibliographic MARC Holdings Call Number/Item Bound-with Orders Serials Ctrl Selecti

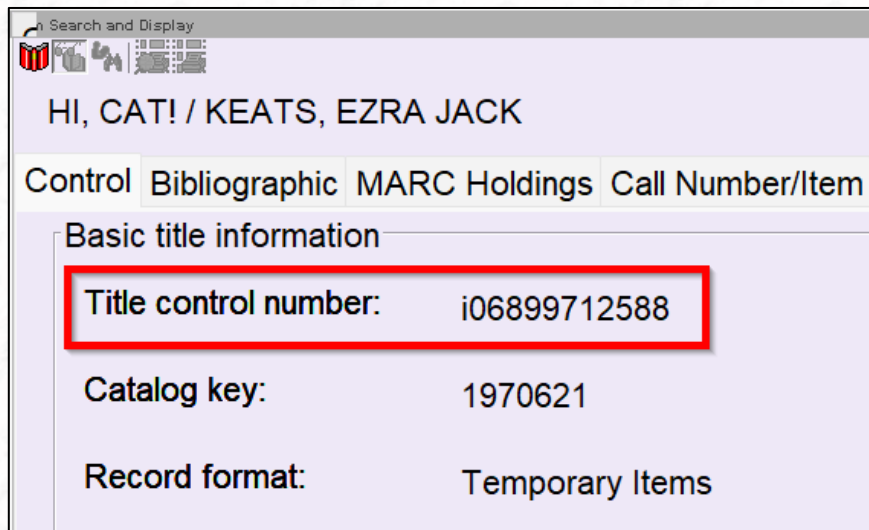
Shadow title: N

Rec_Status	n	Rec_Type	a
Enc_Lvl	K	Desc	
Date1	1961	Date2	19
Audience		Repr	
ConfPub	0	Festschr	0
Biog		Lang	e

Label	Tag	Ind.	Contents
key	001		ocm07290178
ISBN	020		0671418882
Cataloging Source	040		APL cAPL dIST
Local holdings	049		ISTE [paperbk]
Local Dewey call num	092		fic
Local call number	099		CHR
Personal Author	100	1	Christie, Agatha, d1890-1976.
Title	245	10	Cat among the pigeons / cAgatha Christie.
Publication info	260		New York : bPocket Books, c1961, c1959.
Physical description	300		256 p. ; c18 cm.

Mass Brief Record Cleanup in Four Phases

Here is an example of a brief record for *phase 2* processing that would convert the 10-digit ISBN in the 020 and title control number fields to the equivalent 13-digit ISBN. The 10-digit ISBN would be removed from both of those fields.



Search and Display

HI, CAT! / KEATS, EZRA JACK

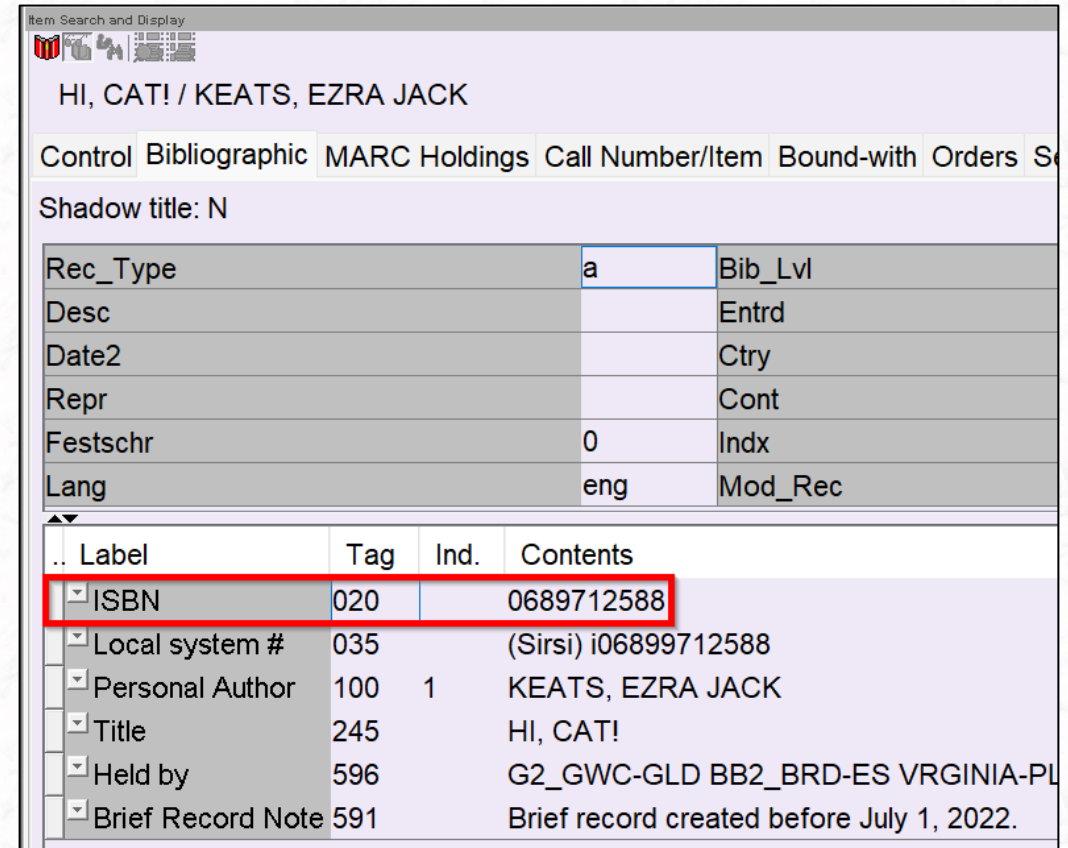
Control Bibliographic MARC Holdings Call Number/Item

Basic title information

Title control number: i06899712588

Catalog key: 1970621

Record format: Temporary Items



Item Search and Display

HI, CAT! / KEATS, EZRA JACK

Control Bibliographic MARC Holdings Call Number/Item Bound-with Orders Se

Shadow title: N

Rec_Type	a	Bib_Lvl
Desc		Entrd
Date2		Ctry
Repr		Cont
Festschr	0	Indx
Lang	eng	Mod_Rec

Label	Tag	Ind.	Contents
ISBN	020		0689712588
Local system #	035		(Sirsi) i06899712588
Personal Author	100	1	KEATS, EZRA JACK
Title	245		HI, CAT!
Held by	596		G2_GWC-GLD BB2_BRD-ES VIRGINIA-PL
Brief Record Note	591		Brief record created before July 1, 2022.

Mass Brief Record Cleanup in Four Phases

Here is an example of two brief records for *phase 3* processing that would merge duplicate brief records together that match based on the ISBN, author, and title. The record with Cambridge Grade School attached will be retained because its title control number was entered correctly.

Search and Display			
CAT AND DOG LEARN ALL ABOUT MONEY / Williams, Rozanne Lanczak			
Control Bibliographic MARC Holdings Call Number/Item Bound-with Orders Serials			
Shadow title: N			
Rec_Type	a	Bib_Lvl	
Desc		Entrd	
Date2		Ctry	
Repr		Cont	
Festschr	0	Indx	
Lang	eng	Mod_Rec	
Label	Tag	Ind.	Contents
ISBN	020		9781951243210
Personal Author	100	1	Williams, Rozanne Lanczak
Title	245	10	CAT AND DOG LEARN ALL ABOUT MONEY
Cataloger Email	592		KnoxvillePL@gmail.com
Held by	596		WFIELD-230 MQUETTE-HT KNOXVIL-PL

Search and Display			
CAT AND DOG LEARN ALL ABOUT MONEY / WILLIAMS, ROZANNE LANCZAK			
Control Bibliographic MARC Holdings Call Number/Item Bound-with Orders Serials Ctrl			
Shadow title: N			
Rec_Type	a	Bib_Lvl	
Desc		Entrd	
Date2		Ctry	
Repr		Cont	
Festschr	0	Indx	
Lang	eng	Mod_Rec	
Label	Tag	Ind.	Contents
ISBN	020		9781951243210
Personal Author	100	1	WILLIAMS, ROZANNE LANCZAK
Title	245	10	CAT AND DOG LEARN ALL ABOUT MONEY
Cataloger Email	592		CBOCHMANN@DISTRICT227.ORG
Held by	596		C6_CAMB-GS

Mass Brief Record Cleanup in Four Phases

Here is an example of a brief record and a matching OCLC record for *phase 4* processing. The item from the brief record will be transferred to the OCLC record because the ISBN, author, and title match. The brief record will be removed.

Rec_Type	a	Bib_Lvl
Desc		Entrd
Date2		Ctry
Repr		Cont
Festschr	0	Indx
Lang	eng	Mod_Rec

Label	Tag	Ind.	Contents
ISBN	020		9781489697578
Personal Author	100	1	FOREST, CHRISTOPHER
Title	245		PRAIRIE DOG BURROWS
Held by	596		FH2_FLN-GS
Brief Record Note	591		Brief record created before July 1, 2022.

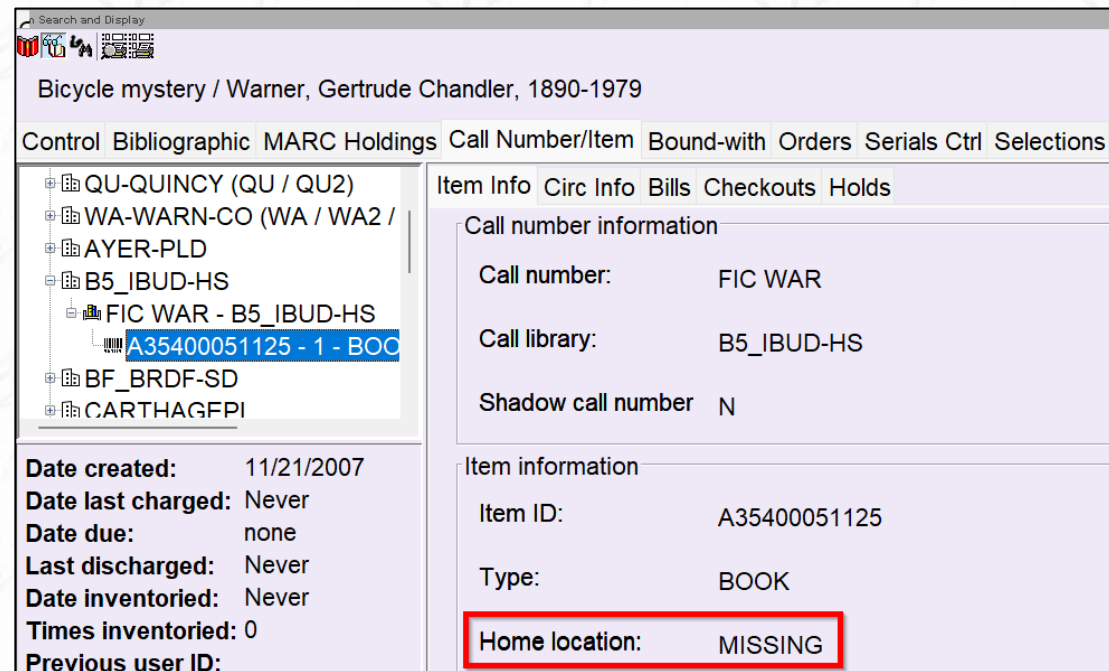
Rec_Status	c	Rec_Type	a	Bib_L
Enc_Lvl		Desc		i
Date1	2020	Date2	2020	Ctry
Audience	j	Repr		Cont
ConfPub	0	Festschr	0	Indx
Biog		Lang	eng	Mod_

Label	Tag	Ind.	Contents
key	001		on1065546623
Data source	003		OCoLC
Date/time stamp	005		20200505034539.0
LCCN	010		2018053443
Cataloging Source	040		DLC bn eng dalcDLC dOCLCF dYDX dBDX dLE# dIU
ISBN	020		9781489697578 q(hardback)
ISBN	020		1489697578 q(hardback)
ISBN	020		9781489697585 q(paperback)
ISBN	020		1489697586 q(paperback)
ISBN	020		z9781489697592 q(multi user ebook)
ISBN	020		z9781489697608 q(single user ebook)
Local system #	035		(OCoLC)1065546623
Authentication code	042		pcc
LC Call Number	050	00	QL737.R68 bF67 2019
Dewey Decimal Classification Number	082	00	599.36/71564 223
Local holdings	049		IHXA
Personal Author	100	1	Forest, Christopher. eauthor.
Title	245	10	Prairie dog burrows / cChristopher Forest.
Publication	264	1	New York, NY : bAV2 by Weigl, c[2020]
Copyright	264	4	c©2020
Physical description	300		32 pages : bcolor illustrations : c26 cm.

Items Assigned Home Locations That Should Only Be Used as Current Locations

This project looks for any items assigned home location codes that should only be used as current locations in WorkFlows (e.g., DISCARD, MISSING, LOST).

For example:



Control Bibliographic MARC Holdings Call Number/Item Bound-with Orders Serials Ctrl Selections																																														
Bicycle mystery / Warner, Gertrude Chandler, 1890-1979																																														
<ul style="list-style-type: none"> QU-QUINCY (QU / QU2) WA-WARN-CO (WA / WA2 / AYER-PLD B5_IBUD-HS FIC WAR - B5_IBUD-HS A35400051125 - 1 - BOC BF_BRDF-SD CARTHAGFPI 	<table border="1"> <thead> <tr> <th>Item Info</th> <th>Circ Info</th> <th>Bills</th> <th>Checkouts</th> <th>Hold</th> </tr> </thead> <tbody> <tr> <td colspan="5">Call number information</td> </tr> <tr> <td>Call number:</td> <td>FIC WAR</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Call library:</td> <td>B5_IBUD-HS</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Shadow call number</td> <td>N</td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="5">Item information</td> </tr> <tr> <td>Item ID:</td> <td>A35400051125</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Type:</td> <td>BOOK</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Home location:</td> <td>MISSING</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Item Info	Circ Info	Bills	Checkouts	Hold	Call number information					Call number:	FIC WAR				Call library:	B5_IBUD-HS				Shadow call number	N				Item information					Item ID:	A35400051125				Type:	BOOK				Home location:	MISSING			
Item Info	Circ Info	Bills	Checkouts	Hold																																										
Call number information																																														
Call number:	FIC WAR																																													
Call library:	B5_IBUD-HS																																													
Shadow call number	N																																													
Item information																																														
Item ID:	A35400051125																																													
Type:	BOOK																																													
Home location:	MISSING																																													
Date created: 11/21/2007 Date last charged: Never Date due: none Last discharged: Never Date inventoried: Never Times inventoried: 0 Previous user ID:																																														

Items Assigned Home Locations That Should Only Be Used as Current Locations

Next Steps:

- RSA is currently piloting this project with a library that has many items assigned the MISSING home location.
- Then this project will be expanded to the rest of the RSA membership and include additional home locations besides MISSING that should only be used as current locations.
- In the coming weeks, watch for an email from RSA explaining next steps if you have any items with this issue.

Disabling the Remaining TECH Accounts

In preparation for next year's in-place migration to a fresh WorkFlows database or a migration to a completely different database from a different vendor, RSA is disabling the remaining TECH accounts in WorkFlows.

For over ten years, RSA has been gradually transitioning library staff who catalog in WorkFlows to individual accounts.

Next Steps:

- By the end of June, RSA will contact 24 public libraries with TECH accounts still enabled, ensure all staff who catalog at those libraries have individual accounts set up, and then schedule a date for TECH to be turned off.
- This fall RSA will work with the remaining schools using the TECH account, transitioning them to individual accounts and then turning off TECH.

Batch Removal of Non-RSA Interlibrary Loan Records

RSA batch removes brief records for non-RSA interlibrary loan items that meet these criteria:

- The item is assigned an ILL item type or ILL home location.
- The item was created at least 15 months ago.
- The item has no bills.
- The item is not currently checked out.

RSA recently removed 44 interlibrary loan records that meet this criteria, so there is no example to show. 😊

RSA excludes interlibrary loan records from batch removal for a couple member libraries that reuse these records.

Next Steps:

- RSA conducts this cleanup at least twice each year.
- The preferred method continues to be for the library to delete or discard these records once the interlibrary loan item is returned, as mentioned in the [Creating & Deleting Temporary Brief Records for Non-RSA Interlibrary Loan Items Procedure](#).

Bonus Agenda Item: Plan for the Next Cataloging Chat

- The next Cataloging Chat will be a recorded meeting released in September with no live attendance option.
- Watch the Cataloging forum for an announcement once the recording is available on the RSA Youtube.
- RSA is taking this approach for September because the results of the Cataloging Chat survey conducted last fall indicated interest in a recording without live participation.
- If you watch the recording and have questions, please reach out to the RSA Help Desk.
- The plan for the 2027 Cataloging Chats will be announced on the Cataloging forum later this year.

Open Discussion

- Questions about anything we discussed this morning?
- Any other cataloging questions we can answer for you?

Remember you are always welcome to contact the RSA Help Desk. We are happy to help! 😊

Shadowed Items

Shadow Title

BEAUTIFUL BUGS / CONNELL, DAISY

Control Bibliographic MARC Holdings Call Nu

Shadow title

Shadow Call Number

Call number information

Call number: J 592 CON

Call library: GI_GRIGVIL

Shadow call number

Shadow Item

Total charges: 6

Permanent

Shadow item

Display of URI Links on OCLC Records

Record in WorkFlows



Now and then / Beatles, composer, performer. <https://id.oclc.org/worldcat/entity/E39QQPVp7YDyFJKp4fX79YyFWt>

Local Holdings	U49	IDWA
Corporate Author	110 2	Beatles,[ecomposer],[eperformer.]1 https://id.oclc.org/worldcat/entity/E39QQPVp7YDyFJKp4fX79YyFWt?UNAUTHORIZED
Title	245 10	Now and then /cThe Beatles.

RSAcat Search Results

2.



Now and then

Author Beatles composer performer

Added Author Lennon, John,

Call Number: CD BEA

Publication Date 2023

Format  Music CD

Summary

Video And Music

Holds: 0

System Copies: 1 - Available: 1

Item in RSCat



Title: Now and then

Author: Beatles composer performer

Added Author: Lennon, John,

Call Number: CD BEA

Publisher: Calderstone Productions Limited,

Publication Date: 2023

Physical Description: 1 audio disc : digital ; 4 3/4 in.

UPC: 602455919939


Medium: performed music

Record in WorkFlows

049	IUKR
100	1 Barrett, Amy Coney, d1972- eauthor. 4aut 4http://id.loc.gov/vocabulary/relators/aut 1https://id.oclc.org/worldcat/entity/E39PBJhxxkpx6pVFBPmD4wMHG3 1http://id.loc.gov/rwo/agents/no2020054095 ?UNAUTHORIZED
245	10 Listening to the law : breflections on the court and constitution / cAmy Coney Barrett.
264	1 New York : bSentinel, c[2025]
264	1

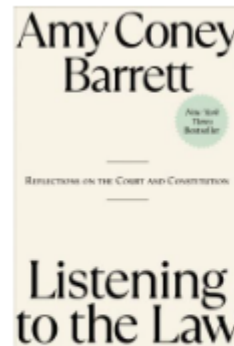
100	1	Barrett, Amy Coney, d1972- eauthor. 4aut 4http://id.loc.gov/vocabulary/relators/aut 1https://id.oclc.org/worldcat/entity/E39PBJhxxkpx6pVFBPmD4wMHG3 1http://id.loc.gov/rwo/agents/no2020054095 ?UNAUTHORIZED
245	10	Listening to the law : breflections on the court and constitution / cAmy Coney Barrett.

RSAcat Search Results

- 

Listening to the law : reflections on the court and constitution
Author Barrett, Amy Coney, 1972- author
Call Number: 347.73 BAR
Publication Date 2025
Summary: "From Supreme Court Justice Amy Coney Barrett, a glimpse of her journey to the Court and an account of her approach to the Constitution Since her confirmation hearing, Americans have peppered Justice Amy Coney Barrett with questions. How has she adjusted to the Court? What is it like to be a Supreme Court justice with school-age children? Do the justices get along? What does her normal day look like? How does the Court get its cases? How does it decide them? How

Item in RSCat



Title: Listening to the law : reflections on the court and constitution
Author: Barrett, Amy Coney, 1972- author
Call Number: 347.73 BAR
Publisher: Sentinel,
Publication Date: 2025
Physical Description: xiii, 317 pages : illustrations ; 24 cm
ISBN: 9780593421864
Medium: text
Content Type: volume
Language: English

Non-Transitable Item Types

Items cataloged with non-transitable item types allow libraries to limit checkouts and returns to only the library that owns the item.

Examples of items that may be assigned Non-transitable item types:

- Rokus
- Kits
- Puzzles
- Fishing poles
- Wifi Hotspots

Non-transitable item types are not intended to keep your new materials in your library.

Call Number Batch Edits

Call number batch edits are done by RSA staff due to the complexity of the process.

- Contact the RSA Help Desk (help@librariesofrsa.org, or 866.940.4083) to inquire about call number batch edit assistance.
- Please have a list of *at least 50* call numbers in need of edit.

Tips for Identifying AI Items

High author output

Low-quality cover

AI-generated image tells

Dubious author bio

Fake reviews

Check the preview

Check the publisher

AI-detection tools

Prohibited Items Policy: [Prohibited Items | RSA Support](#)
RAILS Academy: <https://my.nicheacademy.com/rails>



Shadowed Items Behavior

A member library noticed that Shadowed Items behave differently in the RSA Cat desktop versus the app.

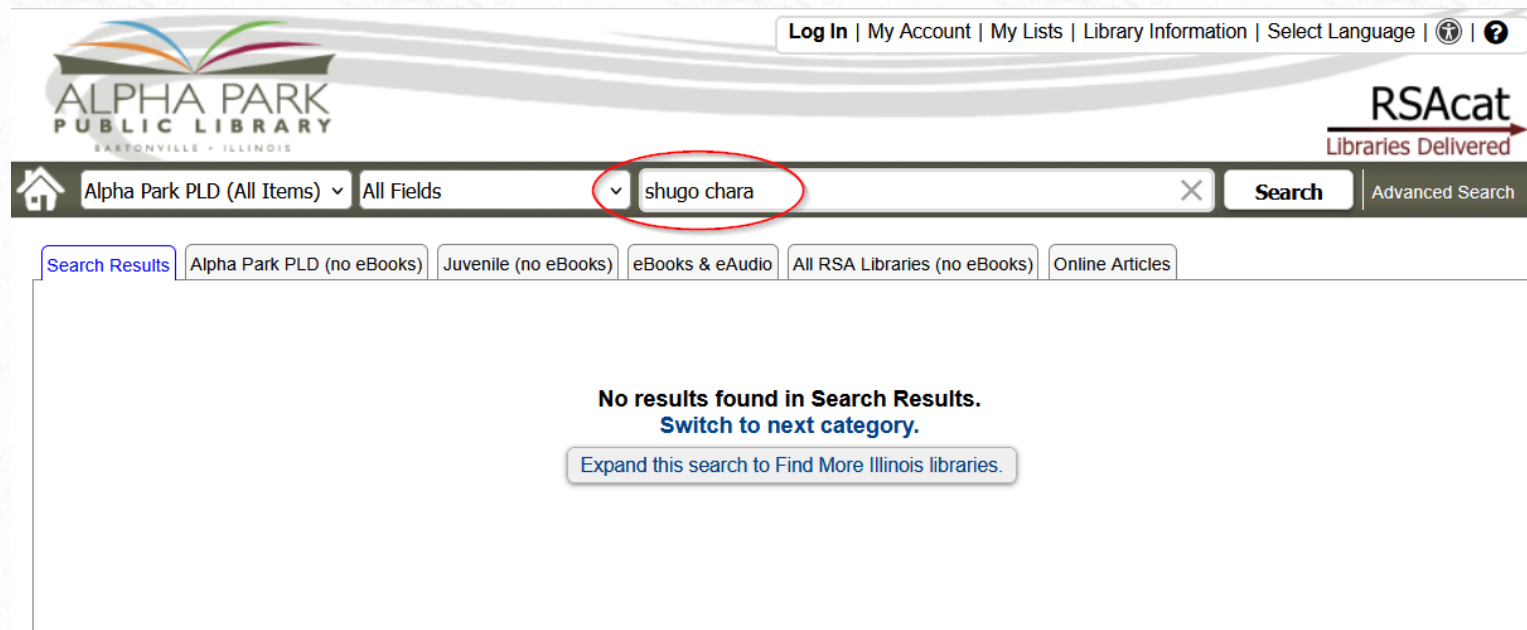
First let's look at what the differences are and then I'll answer why would that be?

Item Info		Holds	
Call number information			
Call number:	OUTREACH SHUGO MANGA_VOL 1-2	Class scheme:	DEWEY
Call library:	AP_ALPHAPK		
<input type="checkbox"/> Shadow call number			
Item information			
Item ID:	A12603350637	Copy number:	1
Type:	BOOK-PBK	Item library:	AP_ALPHAPK
Home location:	OUTREACH	Current location:	OUTREACH
Item cat1:	FICTION	Item cat2:	JUVENILE
Item cat3:	BOOK	Item cat4:	GRAPHICNVL
Item cat5:	MANGA	Item cat6:	UNDEFINED
Item cat7:	UNDEFINED	Item cat8:	UNDEFINED
Item cat9:	UNDEFINED	Item cat10:	UNDEFINED
Media desk:		Number of pieces:	1
Total charges:	1	Price:	\$22.99
<input checked="" type="checkbox"/> Permanent		<input checked="" type="checkbox"/> Circulate	
<input checked="" type="checkbox"/> Shadow item			



RSA Cat (Shadowed Item)

[RSA Cat Desktop Results:](https://alsi.sdp.sirsi.net/client/en_US/AlphaParkPLD/)
https://alsi.sdp.sirsi.net/client/en_US/AlphaParkPLD/

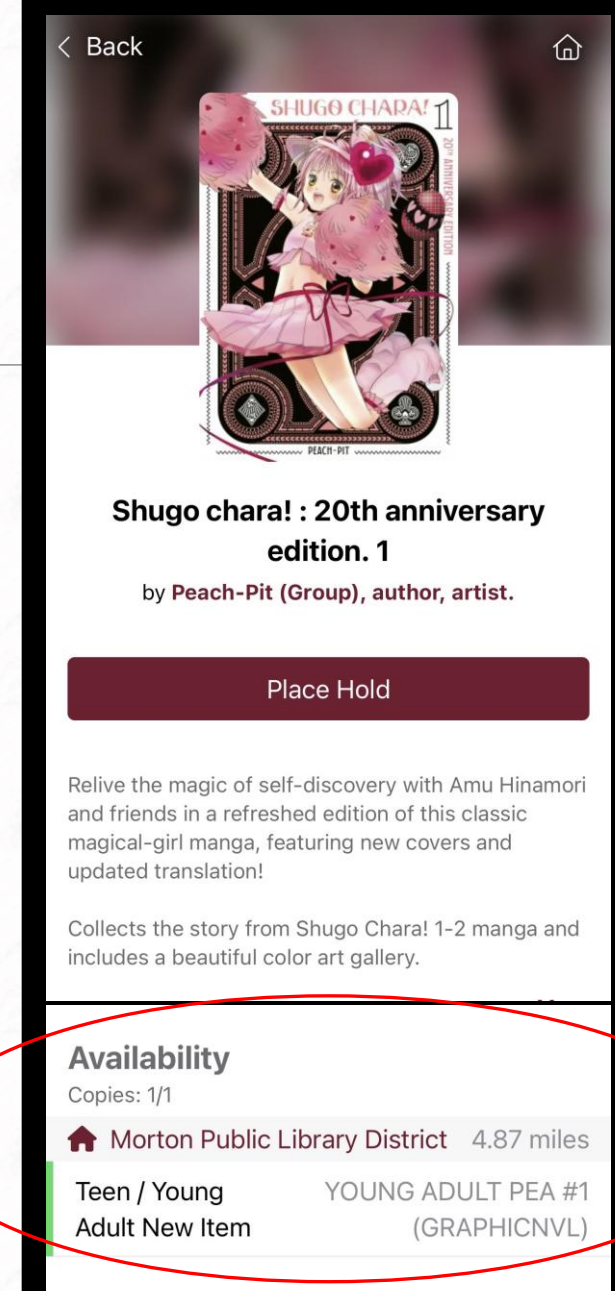
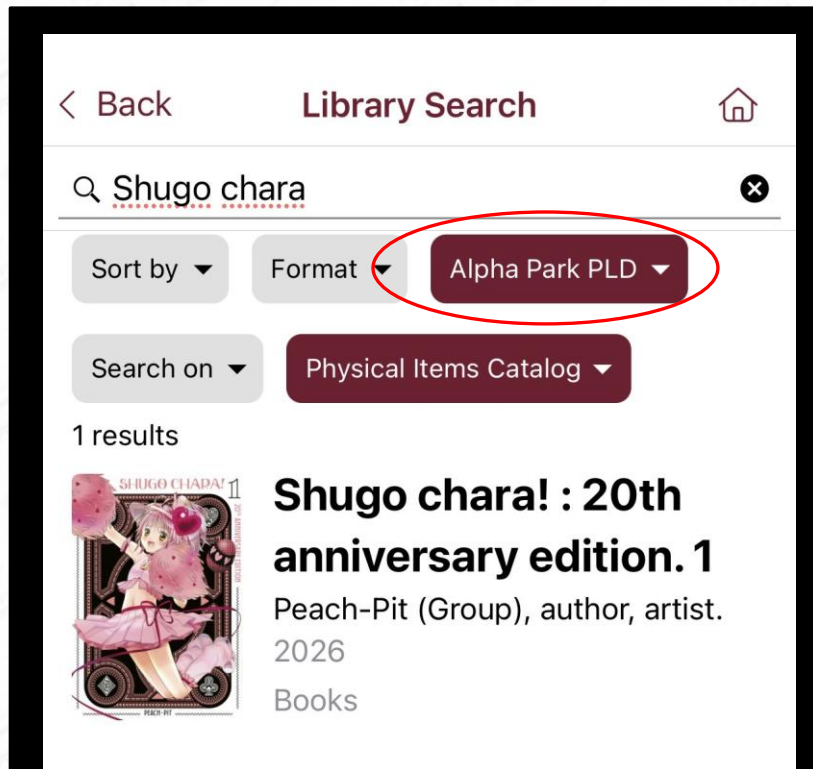


The screenshot shows the search interface of the Alpha Park Public Library website. At the top, there are navigation links: "Log In | My Account | My Lists | Library Information | Select Language | [Facebook icon] | [Help icon]". The library logo "ALPHA PARK PUBLIC LIBRARY" is on the left, and "RSACat Libraries Delivered" is on the right. The search bar contains "Alpha Park PLD (All Items)" as a dropdown, "All Fields" as a filter dropdown, and "shugo chara" as the search term. A red circle highlights the search term. To the right of the search bar are "Search" and "Advanced Search" buttons. Below the search bar, there are tabs for "Search Results" (selected), "Alpha Park PLD (no eBooks)", "Juvenile (no eBooks)", "eBooks & eAudio", "All RSA Libraries (no eBooks)", and "Online Articles". The main content area displays the message: "No results found in Search Results. Switch to next category." with a button that says "Expand this search to Find More Illinois libraries."



Mobile App

In the mobile app, why would searching Alpha Park PLD for this shadowed item give you a Morton Public Library result?



Why do the two searches behave differently with shadowed items? (I asked SirsiDynix!)



RSA Cat (Desktop)



Mobile App



RSA Cat (Desktop)

You asked me for Alpha Park's Item. I know we have it somewhere, but I can't find it. So I brought you Morton Library's item instead.



Mobile App

Cataloging site visits conducted, part I

- Routine cataloging site visits began last July.
 - These visits are being conducted by both Bibliographic Services and Library Services.
- The goal? To visit each library and its branches once every 18 months.
- We completed our first round of visits to school libraries last month!

Cataloging site visits conducted, part II

The 21 libraries we've been at since the February 25th Cataloging Chat:

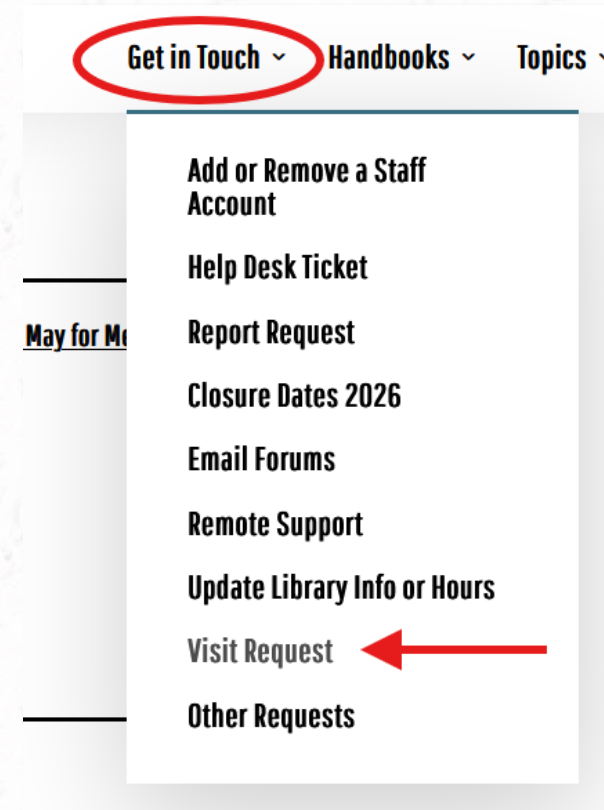
- Abingdon-Avon CUSD #276 - High School
- Beardstown CUSD #15 - Junior/Senior High Media Center
- Blessing-Rieman College of Nursing
- Carthage Public Library District
- Chillicothe Public Library District
- Galva CUSD #224 - Elementary School
- Galva CUSD #224 - High School
- Galva Public Library District
- IVC UD #321 - Chillicothe Junior High and Elementary Center
- IVC UD #321 - High School
- IVC UD #321 - Mossville Junior High and Elementary Center
- IVC UD #321 - South Elementary School
- Mason Memorial Library District
- Mercer County SD #404 - High School
- Odell Public Library District
- Peoria Public Library - Main Street Branch
- Quincy Notre Dame H.S.
- Roanoke-Benson CUSD #60
- Virginia CUSD #64
- Winchester CUSD #1 - Elementary School
- Winchester CUSD #1 - High School

Cataloging site visits conducted, part III

Would you like a visit sooner than your routine visit?

Fill out a visit request form on the RSA Support Site.

<https://support.librariesofrsa.org/>



RSA upgrade of brief records to OCLC records

- Since the February 25th Cataloging Chat, we've upgraded 218 brief records.
- Thank you everyone for sending us your items!
- If there are certain items you would prefer remain on brief records, simply reply to our email to let us know to cancel our copy-level hold.
 - You can also use "leave as brief" in the 592 field (plus use OCLCEXCLUD as the ItemCat 6) when creating the brief record.

Re-cap of...



- RSA Day was held at the Spoon River College Macomb Community Outreach Center on April 8th.
- There were about a dozen participants at the cataloging networking session.
- Overall feedback of RSA Day was mostly positive!
- We'll most likely be back at Spoon River College in Macomb next year, but the RSA Day Committee hasn't made a final decision yet.
 - If you want to share your opinion with the RSA Day Committee, check your email—you have through 5/29/26 to share your thoughts about venues.

Upcoming routine cataloging site visits

Next round begins in July. Here's the 31 libraries we'll be contacting for visits:

- Atkinson Public Library District
- Atlanta Public Library
- Ayer Public Library
- Beardstown Houston Memorial Public Library
- Bushnell Public Library District
- Clayton Public Library District
- Clover Public Library District
- Danvers Township Library
- Eureka Public Library District
- Four Star Public Library District
- H. A. Peine District Library
- Henderson County Public Library District
- Lacon Public Library
- LaHarpe Carnegie Public Library District
- Lillie M. Evans Library District
- Marquette Heights Public Library
- Mason Memorial Library District
- Morton Public Library District
- Mt. Hope-Funks Grove Public Library District
- Prairie Skies PLD - Main Library
- Prairie Skies PLD - Pleasant Plains Branch
- Quincy Public Library - Main Branch
- Quincy Public Library - Outreach Branch
- Village of Avon Public Library
- Warren County Public Library - Alexis
- Warren County Public Library - Main Branch
- Warren County Public Library - Roseville
- Washington District Library - Main Branch
- Washington District Library - Sunnyland Branch
- Winchester Public Library
- Wyoming Public Library District

Item Group Editor wizard training

- RSA offers in-person, individual library training of the Item Group Editor (IGE) wizard upon request.
- This training takes approximately 3 hours and teaches how to use the IGE wizard in WorkFlows to search for a group of items in your collection and make batch changes to those items without needing to see them in-hand.
 - Possible edits include changing the item type, home location, price, etc.
 - It's good for large clean-up projects, or if you have a routine need to modify certain cataloging codes (for displays or moving new items to their regular location, for example).
- To learn more, please go to the RSA Support Site and go to Events, then Training, then click "Item Group Editor Training Page" at the bottom.
- If interested, please get approval from your Director first and then contact the RSA Help Desk to schedule a training.
 - Note, training is currently paused while the training WorkFlows database's firewall configuration is reworked.
 - Please keep an eye to the Cataloging forum in July for an announcement about IGE training resuming.

Upcoming Basic WorkFlows Cataloging Workshops

- Reminder, these workshops are scheduled once a month through the rest of the year.
- You can either check L2 or the [*Cataloging-At-A-Glance Cheat Sheet*](#) for dates/times and L2 links to register.
- Upcoming workshops:
 - Online, Friday, June 19 -- 12:00 pm – 4:00 pm (registration closes at noon on June 5)
 - Registration: <https://librarylearning.org/event/2026-06-19/rsa-online-basic-WorkFlows-cataloging-workshop>
 - Online, Tuesday, July 14 -- 9:00 am – 1:00 pm
 - Registration: <https://librarylearning.org/event/2026-07-14/rsa-online-basic-WorkFlows-cataloging-workshop>
 - Online, Thursday, August 27 -- 12:00 pm – 4:00 pm
 - Registration: <https://librarylearning.org/event/2026-08-27/rsa-online-basic-WorkFlows-cataloging-workshop>

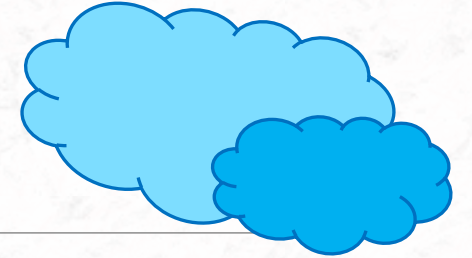
Upcoming Bibload Workshops

- The Bibload workshop focuses on how to use OCLC Connexion Client to make bibliographic records usable for RSA.
- It is scheduled quarterly. The next one will be in-person at the RAILS East Peoria Service Center. It will include an optional tour of the delivery hub afterwards!
 - Friday, August 14 -- 9:30 am – 12:00 pm
 - Registration: <https://librarylearning.org/event/2026-08-14/rsa-person-bibload-workshop>
- You can either check L2 or the [*Cataloging-At-A-Glance Cheat Sheet*](#) for dates/times and L2 links to register.

What is this **BLUE**cloud I keep hearing about?

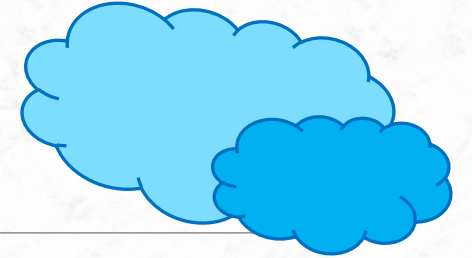
- Stands for “**B**est **L**ibrary **U**ser **E**xperience.”
- It’s the new online interface to perform circulation and cataloging tasks.
 - It’s intended to supplement, not replace WorkFlows.
- BLUEcloud is developed by SirsiDynix, the same vendor behind WorkFlows.

BLUEcloud Circulation (BC Circ)



- RSA has launched BC Circ with 21 libraries so far, prioritizing those that do outreach or those having issues with WorkFlows on Apple Mac computers.
- BC Circ's functionality includes user registration and basic circulation/holds.
- You can find the BC Circ page on the RSA Support Site by going to the Circulation Handbook and then selecting "Visit the BLUEcloud Circulation page" link at the top.
- Does your library do a lot of outreach where BC Circ would be helpful? Contact the RSA Help Desk at help@librariesofrsa.org if interested!

BLUEcloud Cataloging (BC Cat)



- While there is still some configuration that needs done on RSA's end, we are beginning to think about internal testing for BC Cat.
- RSA's current plan is to start BC Cat testing in the fall with a couple of smaller libraries already using BC Circ.
 - Why? They are already familiar with the BLUEcloud interface AND smaller libraries typically only need to search, match, attach, and create brief records.
- BC Cat does not include more advanced functionality, like the Item Group Editor wizard or the ability to load OCLC records.
 - Libraries that do need advanced functionality can still use BC Cat, but they would need to switch interfaces depending on what cataloging task they need to perform.
- RSA will roll out BC Cat more widely to the membership after we do an environmental scan of the library automation system environment later this year and know if we will continue with SirsiDynix.
 - If we stay with SirsiDynix, the in-place migration to a fresh WorkFlows database will be the top priority. Launching to the wider membership would not happen until sometime well into next year.

Recently Created or Revised Documentation

Asterisked Display of Cataloging Codes Cheat Sheet (revised)

<https://support.librariesofrsa.org/project/asterisked-display-of-cataloging-codes/>

Bibliographic Database Standards (revised)

<https://support.librariesofrsa.org/project/bibliographic-database-standards/>

Cataloging At-A-Glance Cheat Sheet (revised)

<https://support.librariesofrsa.org/project/cataloging-at-a-glance/>

Recently Created or Revised Documentation

Cataloging Magazines in WorkFlows Guide (revised) & accompanying video (new)

<https://support.librariesofrsa.org/project/guidelines-for-cataloging-magazines-in-workflows/>

https://www.youtube.com/watch?v=rWV2WuW_7I0

Changing the Owning Library for an Item Cataloged in WorkFlows Procedure (revised)

<https://support.librariesofrsa.org/project/change-the-owning-library-of-an-item/>

Creating a Brief Record Guide (revised)

<https://support.librariesofrsa.org/project/create-a-brief-record/>

Recently Created or Revised Documentation

Item Group Editor Procedure (revised)

<https://support.librariesofrsa.org/project/instructions-for-the-workflows-item-group-editor-wizard/>

Search Match Attach Flyer (new)

<https://support.librariesofrsa.org/project/search-match-attach/>

Search Strategy Guide for the WorkFlows Call Number and Item Maintenance Wizard (revised)

<https://support.librariesofrsa.org/project/search-strategy-guide-for-the-workflows-call-number-and-item-maintenance-wizard/>

Recently Created or Revised Documentation

Tips for Selecting WorkFlows Item Category 4 and 5 Codes (new)

<https://support.librariesofrsa.org/project/workflows-item-cat-4-5-cheatsheet/>

WorkFlows Cataloging Set-Up Guide (revised)

<https://support.librariesofrsa.org/project/workflows-cataloging-set-up-guide/>



Call Number and Item Maintenance wizard

Call Number and Item Maintenance *
Call Number and Item Maintenance

Sears list of subject headings

Control Bibliographic Call Number/Item Bound-with

Sears list of subject headings -
AG_ALS-PDC
LS 025.49 SEA ED.18 - AG_ALS-PDC
A13300004420 - 1 - BOOK - NONFICTION

Date created: 10/29/2010
Date last charged: 8/21/2013
Date due: none
Last discharged: 10/5/2015,16:50
Date inventoried: Never

Item Info Holds

Call number information

Call number: LS 025.49 SEA|ZED.18
Call library: AG_ALS-PDC
 Shadow call number

Item information

Item ID: A13300004420
Type: BOOK
Home location: *****
Item cat1: *****
Item cat3: BOOK

Item Search and Display wizard

Item Search and Display *
Item Search and Display

Sears list of subject headings

Control Bibliographic MARC Holdings Call Number/Item Bound-with Orders Serials Ctrl Selections

Sears list of subject headings -
AG_ALS-PDC
LS 025.49 SEA ED.18 - AG_ALS-PDC
A13300004420 - 1 - BOOK - NONFICTION

Date created: 10/29/2010
Date last charged: 8/21/2013
Date due: none
Last discharged: 10/5/2015,16:50
Date inventoried: Never

Item Info Circ Info Bills Checkouts Holds Charge History

Call number information

Call number: LS 025.49 SEA|ZED.18
Call library: AG_ALS-PDC
Shadow call number N

Item information

Item ID: A13300004420
Type: BOOK
Home location: NONFICTION
Item cat1: PROFESSNL

<u>Item Category4</u>	<u>Number of Items</u>
UNDEFINED	1,943,699
MYSTERY	164,821
PICTUREBKS	139,388
GRAPHICNVL	84,815
ROMANCE	76,549
EASYREADER	72,400
BIOGRAPHY	70,436
FANTASY	56,821
CHAPTERBKS	54,363
SERIES	50,322
NOVEL	50,053
SUSPENSE	42,219
CHRISTIAN	40,396
ACC-READER	39,016
HARDBACK	37,932
WESTERN	37,074
THRILLER	34,419
HIST-FIC	33,573
SCI-FIC	30,576
BOARDBOOK	28,861
INSPIRE	28,044
MAGAZINE	26,363
ANIMALS	26,181
HISTORY	25,103
ACT-ADV	23,309
TVSERIES	20,410
HOLIDAY	20,287
PAPERBACK	19,680
HORROR	18,915

<u>Item Category5</u>	<u>Number of Items</u>
UNDEFINED	2,672,506
HARDBACK	285,437
PAPERBACK	141,351
SERIES	70,030
MYSTERY	40,262
MOVIE-PG13	33,779
MOVIE-R	31,328
MOVIE-NR	29,316
THRILLER	25,520
SUSPENSE	25,049
MOVIE-PG	24,352
ROMANCE	23,135
HOL-XMAS	21,062
AR-LEVEL4	19,773
AR-LEVEL3	17,319
CHRISTIAN	17,093
AR-LEVEL5	16,382
HIST-FIC	15,691
BIOGRAPHY	15,498
GRAPHICNVL	14,199
AR-LEVEL2	13,977
UNABRIDGE	13,836
FAMILY	13,429
FANTASY	11,959
FRIENDSHIP	10,962
PICTUREBKS	10,391
HUMOR	10,122
MOVIE-G	9,984
TV-NOTRATE	9,492