

Exhibits and Displays Policy

Created: 05/21/24	Updated:
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GUIDELINES FOR EXHIBITS AND DISPLAYS:

Peoria Public Library welcomes individuals, groups, or organizations to display art, collections, or exhibitions that stimulate, educate, and promote a greater understanding and appreciation for art in our culturally diverse community. Displays should be appropriate for an audience of all ages and suitable for display in a public space. The exhibit and display spaces belong to the Peoria Public Library. The Library will determine what is placed in these spaces.

Peoria Public Library's exhibit spaces include a 2,277 square-foot Gallery at the Main Library, as well as smaller display cases at some of the library branches. The primary purpose of library facilities is to support library services and programs; library space is prioritized accordingly.

MAIN LIBRARY GALLERY:

The Main Library gallery is located on a public floor of the building, and is open during the regular hours of the library. Individuals or groups who wish to display artwork, unique collections, or educational items suitable for all ages may submit an application to the gallery manager. Applicants must agree to follow gallery procedures as provided by the gallery manager. The gallery belongs to the Peoria Public Library. The Library will determine what is placed in it.

No fee is charged to the artist or group in exchange for the use of the Gallery. Should the artist choose to make any of their works available for purchase, they must agree to donate 20% of the sale price to the Friends of Peoria Public Library. The library will not broker the sales of art beyond supplying the artist's contact information to the potential buyer.

Eligibility:

- Emerging and established artists, groups of artists, or organizations are eligible to submit an application for a display.
- Applicants must have a cohesive body of work or educational display that will fit within the Gallery space.
- The artist or group representative must be able to travel to Peoria Public Library in person to install the artwork or display and pick it up at the end of the scheduled time.

DISPLAY CASES AT BRANCHES:

Some branches are equipped with display cases, which they may choose to make available to individuals or groups for the purpose of displaying artwork, unique collections, or educational items which are suitable for all ages. Each branch has a designated staff member who manages the schedule for their display case. Individuals or groups wanting to utilize the display case should submit an application to the branch manager.

LIABILITY:

The library affords the same supervision and protection to artwork loaned for exhibit as it does to its own property. However, the library assumes no responsibility or liability, beyond normal library security, for damage, loss, or theft of exhibited works. The exhibitor assumes all risks for works or materials which are displayed in the library. Exhibitors are strongly encouraged to insure items of value.