Welcome!

RSA Cataloging Chat

Wednesday, February 25, 2026

WE WILL BEGIN AT 1:00 PM.

THERE WILL BE NO SOUND UNTIL THE MEETING STARTS.

PLEASE TYPE IN THE TEXT CHAT IF YOU NEED TECHNICAL ASSISTANCE.

Let's introduce ourselves!

Please type in the chat:
- Your name
- Your library

Image credit: https://clipart-library.com/clipart/welcome-clipart_27.html

Meeting Housekeeping

- Video is encouraged but optional.

- Enter questions in the chat window.

- Make sure your microphone is muted unless you would like to ask a question.

- To turn on closed captioning, click "More" on the Teams toolbar, select "Language and speech," then "Show live captions."

- This meeting will be recorded. Watch the RSA Cataloging forum for an announcement.

- The Cataloging Chat agenda is available on the Membership Chats page on the RSA support site: https://support.librariesofrsa.org/meetings/membership-chats/

Brainstorming for
BLUEcloud Analytics Cataloging Reports

- Any ideas for BCA reports to help you see how your collection is cataloged, either for informational purposes or cleanup projects?

- Ideas can be query/run reports or interactive dashboards.

- Please send any ideas to help@librariesofrsa.org.

Cataloging Chat Survey Results

- The survey ran October through early November last year with 36 responses.

- Most prefer the hybrid meeting format (in-person and online), though there is also support for online only and recording only.

- Many of those who prefer hybrid noted they are unable to attend live, or they watch the recording.

- Frequency in January, May, and September is just right.

- Most find the content helpful.

Cataloging Chat Next Steps

- The May Chat will be hybrid. Watch the Cataloging forum for an announcement asking for a host library. Then a date will be set, posted on L2, and announced on the forum.

- The September Chat will be recorded only. Watch for an announcement on the Cataloging forum when the recording is ready.

RSA Member Library Site Visits
Since the last Cataloging Chat on September 26, 2025

Abingdon-Avon CUSD #276 - Hedding Grade School

Abingdon-Avon CUSD #276 - Middle Elementary School

AlWood CUSD #225 - Elementary School

AlWood CUSD #225 - Middle-High School

Astoria CUSD #1 - High School

Brimfield Public Library District

Cambridge CUSD #227 - Grade School

Cambridge CUSD #227 - High School

Carlock Public Library District

Chillicothe Public Library District

Clover Public Library District

Creve Coeur Public Library District

Deer Creek - Mackinaw CUSD #701 - High School

Deer Creek - Mackinaw CUSD #701 - Intermediate School

Deer Creek - Mackinaw CUSD #701 - Junior High School

Deer Creek District Library

Fondulac Public Library District

Galesburg Public Library

Hamilton Public Library

Havana Public Library District

Illinois Veterans Home

Mackinaw District Public Library

Mason Memorial Library District

Normal Public Library

Peoria Heights Public Library

Ransom Memorial Public Library

Toulon Public Library District

Items Cataloged by New RSA Libraries

- Camp Point Public Library – 2,473 items

- Hamilton Public Library – 557 items

Both recipients of the RAILS grant for libraries to join shared catalog systems.

RSA Upgrade of Brief Records to OCLC Records

- **369** = Number of brief records upgraded since last September's Cataloging Chat

- RSA continues to work through a system-wide report of brief records with email addresses in their 592 fields, upgrading them to OCLC records.

- Thank you for sending your brief items! The upgrade to an OCLC record with full bibliographic description makes the item more discoverable in WorkFlows, the RSAcat, and OCLC WorldCat.

- If RSA places a hold on a brief item that you do not want upgraded, be sure to reply to our email. We will cancel the hold, delete the 592 field, and assign the OCLCEXCLUD item cat 6, so we do not contact you again about that item.

Refresher on OCLCEXCLUD item category 6

OCLCEXCLUD is used for two reasons:

When libraries create a brief record they do not want upgraded, they should put "leave as brief" in the 592 field and select OCLCEXCLUD as the ItemCat 6.

- Using OCLCEXCLUD allows RSA to easily identify items that should not be included in our internal brief record cleanup report.
- Creating a Brief Record Guide

A library can assign the OCLCEXCLUD ItemCat 6 to prevent OCLC WorldShare interlibrary loans.

- If OCLCEXCLUD is assigned to an item, RSA will not update the library's holding for that item during the next run of the process that batch updates OCLC holdings.
- Because the holding is not updated in OCLC, the item will not be visible for WorldShare interlibrary requests.
- A library can catalog their item on an OCLC record and still use OCLCEXCLUD. This way, the library benefits from the rich bibliographic description of the record for discoverability, but the library doesn't have their holding updated in OCLC for interlibrary loans.

Upcoming Cataloging Events

➤ Basic Cataloging Workshops – By the end of this month, BWFCWs will be scheduled on L2 monthly through the end of this year. April will be in-person at PR and September will be in-person at CK. Invitations to the BWFCWs will be shared on the Cataloging forum closer to the workshop dates.

➤ Bibload Workshops – These workshops are scheduled on L2 in May, August, and November. The August workshop will be in-person at RAILS East Peoria and include an optional delivery hub tour after the workshop. Invitations to the Bibload Workshops will be shared on the Cataloging forum closer to the workshop dates.

➤ Item Group Editor training – Reach out to the RSA Help Desk if your library has a routine need to batch edit items in your collection, and you would like training how to use the Item Group Editor. This training is conducted in-person at your library.

➤ Crafty Catalogers session at RSA Day – Join us on Wednesday, April 8th at Spoon River College's Macomb campus for a cataloging networking session with origami. Check with your Director and register on L2 if you are interested in participating.