



Resource Sharing Alliance
715 Sabrina Drive
East Peoria, IL 61611
866-940-4083

DIRECTORS ADVISORY COMMITTEE (DAC)

AGENDA

Wednesday, October 8, 2025 | 1:00 PM

Stone Building Conference Room, Illinois Veterans Home

1707 North 12th St, Quincy, IL 62301

Member & Guest Attendee Zoom Registration Link:

<https://rainslibraries.zoom.us/j/99215250804?pwd=bPFCJMdj4PiOZMEll6Fidgkd47rTW1.1>

1. Welcome and Call to Order [Chair]
 - 1.1 Roll call of DAC members at meeting location [Note Taker]
 - 1.2 The in-person quorum must adopt a motion allowing the following members to participate via Zoom as they meet OMA rules preventing physical attendance (action requested)
Zoom participation sites: Illinois Valley Central School District, 1300 W. Sycamore St, Chillicothe, IL 61523
 - 1.3 Roll call of DAC members participating via Zoom [Note Taker]
2. Recognition of guests, public comments, and announcements [Chair]
 - 2.1 In person
 - 2.2 Zoom Location (Illinois Valley)
 - 2.3 Recognition of Cindy Maxwell [Chair]
3. Agenda adoption (action requested) [Chair]
4. Approve DAC meeting minutes from 9 July (action requested) [Chair]
5. Reports
 - 5.1 Chair's Report & New Taskings from the Board of Directors [Chair]
 - 5.2 RSA Report [ED]
6. Unfinished Business
 - 6.1 Jan/Feb Director Survey (discussion and action requested) [Chair]
 - 6.1.1 Documentation review project continues (discussion) [Deter]
 - 6.2 Implementation / Beta Testing Individual Circulation accounts update (discussion) [Deter]
 - 6.2.1 Already issued at least 1,159 Cataloger and BCA accounts (current and deactivated)
 - 6.2.2 Revised backend creation, tracking, removal procedures for individual accounts: BCA, WF Cataloger, WF Circulation, BC Circulation, and eventually BC Copy Cataloging
 - 6.2.2 Member Libraries need to keep RSA informed of local staff additions or departures (email, phone, or form)
 - 6.2.3 Individual WF Circulation & BLUEcloud Circulation account beta test in July (Fondulac and Henry PLs and Astoria HS) – published documentation to the support site
 - 6.2.4 RSA-wide rollout will be in phases starting with volunteers, 1 year+ expected
 - 6.3 Database Records Deletion Policy (discussion) [Deter]

- 6.4 RSA Day committee was established by the Board as a subcommittee (discussion) [Chair]
- 6.5 Standardization: 2027 there will be either a system migration OR in-place migration Symphony to Symphony. Opportunity for standardization. Importance of role of DAC (discussion) [Deter].
 - 6.5.1 Standardization candidate: new library names – help with delivery issues
 - 6.5.2 Standardization candidate: item types in system. Do we need that many item types? Would generic ones help? Book1 – Book-5, Book-NC-1, BOOK-NH-1, etc.
- 7. New Business
 - 7.1 User Accounts Policy (discussion) [Deter]
 - 7.2 New version of the Documentation Index (discussion) [Deter]
 - 7.3 Ongoing mandatory in person member visits, 18-month cycle (discussion) [ED / Deter]
 - 7.4 Documentation Updates – Users (discussion) [Deter]
 - 7.5 Towards a new Strategic Plan (discussion) [Deter]
 - 7.6 RSA Directors Day – tentative Fall 2026 (discussion) [Deter]
- 8. Committee Development (discussion) [Chair]
 - 8.1 Committee Member comments and talking about projects in your library
 - 8.2 Guest comments and talking about projects in your library
- 9. Additional Public Comments [Chair]
- 10. Chair's Time, Agenda building for 10 December meeting at Fondulac Public Library [Chair]
- 11. Adjournment [Chair]

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.