



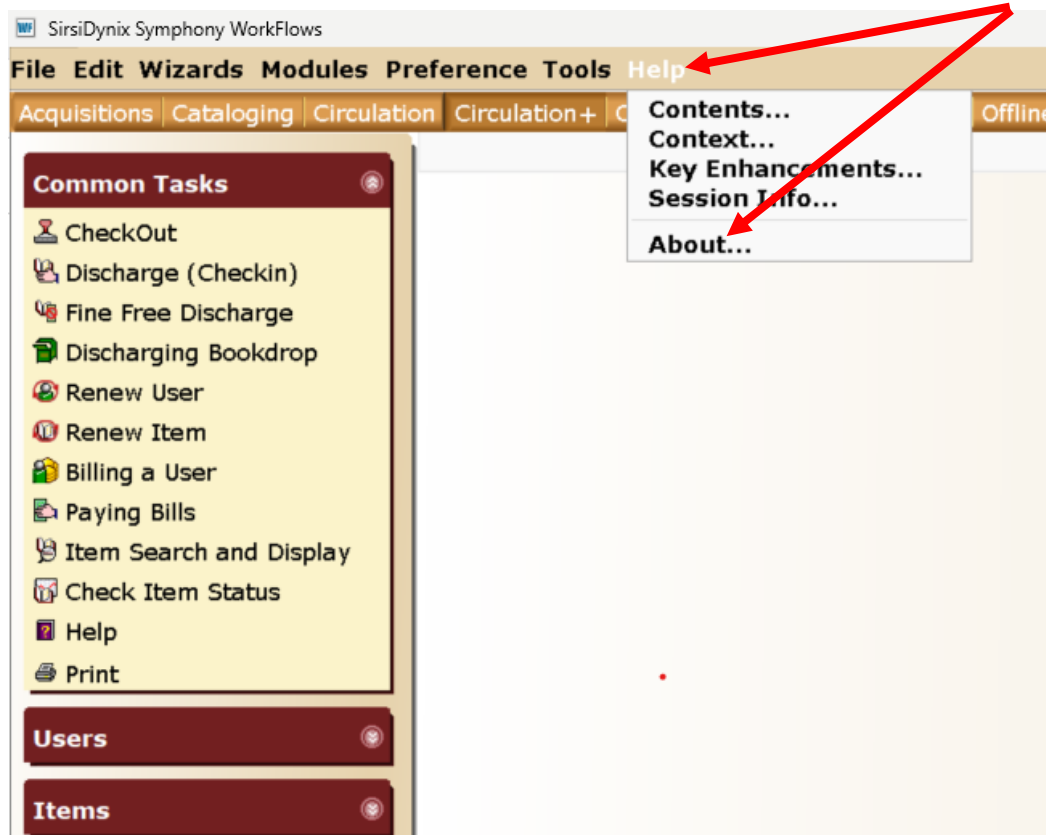
Checking Your WorkFlows Version Number Cheat Sheet

Last updated: September 18, 2025

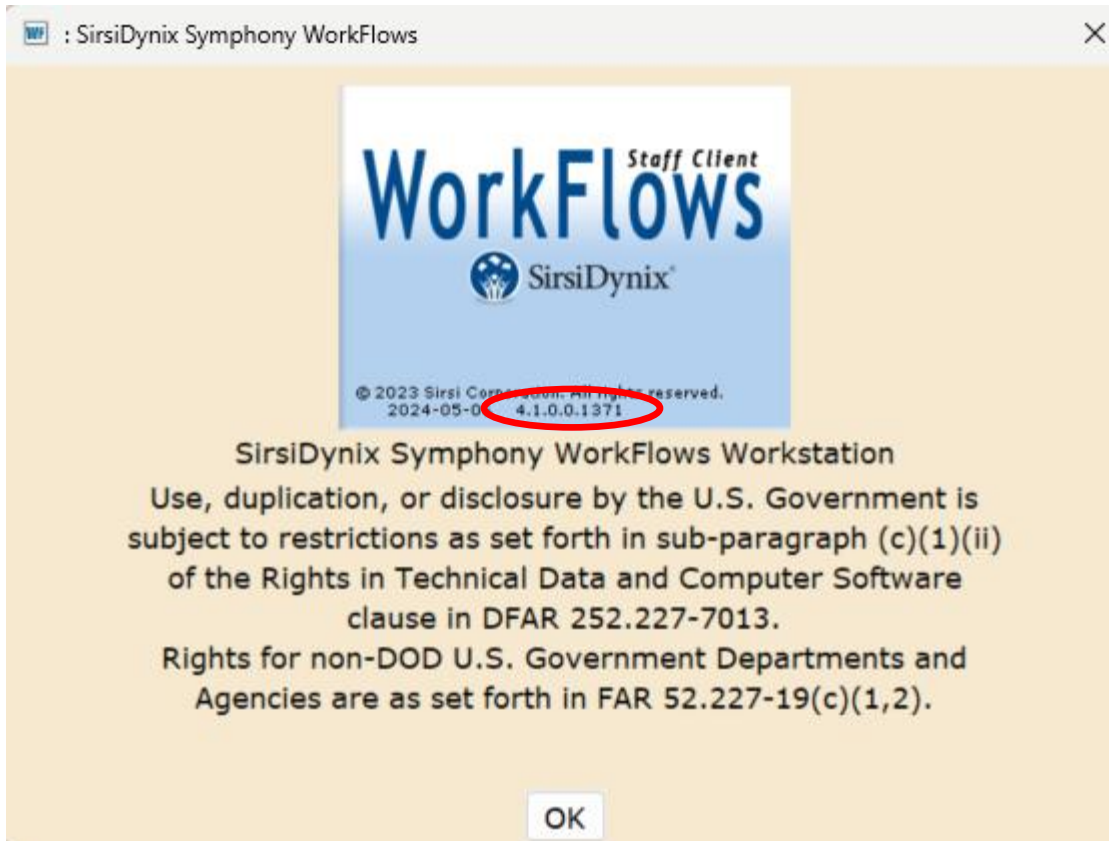
Please check your WorkFlows version number to ensure your WorkFlows software is up to date. You only need to check your WorkFlows version number once.

If you use WorkFlows on another computer, you need to repeat these steps to verify WorkFlows 4.1.0.0.1367 **or** 4.1.0.0.1371 is installed on that computer.

1. Log into WorkFlows using your library's CIRC, TECH, or individual cataloger account.
2. Go to the Help menu at the top.



3. Click on the "About..." option. A pop-up box will open:



4. In the pop-up box, under the SirsiDynix WorkFlows logo, look for the following numbers (circled above): 4.1.0.0.1367 **or** 4.1.0.0.1371
5. If version number 4.1.0.0.1367 **or** 4.1.0.0.1371 appears in the pop-up box, your WorkFlows software is up to date.

If a version number other than 4.1.0.0.1367 **or** 4.1.0.0.1371 appears in the pop-up box, you **must** update your WorkFlows. The WorkFlows installation files for the most recent version of the software are posted on the RSA Support Site at: https://support.librariesofrsa.org/project/downloads-setup/#WorkFlows_Installation_Documents.

Once WorkFlows is updated the version number will show 4.1.0.0.1371.

6. After you check the WorkFlows version number, click OK to close the pop-up box.

If you need assistance updating WorkFlows, please contact the RSA Help Desk at help@rsanfp.org or 1-866-940-4083.