



Resource Sharing Alliance
715 Sabrina Drive
East Peoria, IL 61611
866-940-4083

RSA BOARD MEETING AGENDA
Thursday, 7 August 2025 | 11:30 AM
Midwest Central High School, 910 S Washington St, Manito, IL 61546

1. Welcome and Call to Order - President
 - 1.1 President's Announcement – Board Resignation
 - 1.2 Roll call of RSA Board Members at meeting location - Note Taker
2. Recognition of guests, public comments, and announcements - President
 - 2.1 In person - HR Fit: Erik Christian, Rhonda Brown
3. Agenda adoption (action requested) - President
4. FY26 Board Officer Election: President & Secretary (discussion and action requested) - President
5. Consent agenda (action requested) - President
 - 5.1 Approve Board meeting minutes: 5 June 2025
 - 5.2 Accept Financial Reports and Check Register
 - 5.2.1 May 2025 for \$32,914.81 and June 2025 for \$303,992.43
6. Reports
 - 6.1 RSA Departmental Reports - RSA Staff
 - 6.2 Directors Advisory Committee (DAC) - President
 - 6.2.1 Standardization Ideas Survey Suggestions?
7. Unfinished Business
 - 7.1 RSA Employee Handbook (discussion and possible action) – AED, HR Fit
 - 7.1.1 Handbook summary sheet
 - 7.1.2 RAILS vs RSA benefits overview sheet
 - 7.1.3 Draft Handbook
 - 7.2 Finished removal of paid bills older than 2020 (discussion only) – AED
 - 7.3 RSA Day Committee Creation (discussion and action requested) – President
 - 7.3.1 Approve RSA Day Charter
 - 7.3.2 President appoints Board Member to committee
 - 7.3.3 Next Steps: President appoints six members staff members to committee and appoints committee chair
 - 7.3.4 RSA assigns one or more staff liaisons to the committee
 - 7.3.5 RSA creates RSA Day Committee page in Support Site About menu
8. New Business
 - 8.1 Hometown Community Banks Account Updating Motions (action requested) – AED
 - 8.1.1 Approve accounts to have updated EIN (39-3333980)
(note: motion includes former EIN 32-0336165 and new EIN 39-3333980)
 - 8.1.2 Remove Laura Keyes as check signer; approve updated Check Signers and Account Managers List
(note: motion should include all names on document)

8.1.3 SIGN BANK FORMS AS REQUIRED (as directed by AED)

8.2 Approve updated Freedom of Information policy (discussion and action requested) – AED

8.3 Approve updated Sharing and Holds policy (discussion and action requested) – AED

9. Board & Member Library Development - President

9.1 Board Member Comments or Projects in your library (discussion only)

10. President's Time, Additional Public Comments, and Agenda Building for 4 September meeting at Henderson County Public Library (discussion only)

11. Adjourn - President

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.