



## RSA BOARD MEETING AGENDA

Thursday, 5 September 2024 | 11:00 AM

Danvers Township Library, 117 E. Exchange St., Danvers IL 61732

Zoom link for guest speakers: <https://railslibraries.zoom.us/j/91381407554?pwd=rKwgvBgkOZbjzCetye4pPuk40UNeeB.1>

1. Welcome and Call to Order [President]
  - 1.1 Roll call of RSA Board Members at meeting location [Note Taker]
  - 1.2 If needed, the in person quorum should adopt a motion allowing members to participate via video if they meet OMA rules preventing physical attendance (action requested)  
Zoom participation sites: n/a
  - 1.3 If needed, roll call of RSA Board Members participating at Zoom sites [Note Taker]
2. Recognition of guests, public comments, and announcements [President]
  - 2.1 In person
  - 2.2 Zoom Locations (if any)
3. Agenda adoption (action requested) [President]
4. Consent agenda (action requested) [President]
  - 4.1 Approve 1 August 2024 Board meeting minutes
  - 4.2 Accept Financial Report for July 2024
  - 4.3 Approve Check Register for July 2024
5. Reports
  - 5.1 RAILS Finance Review of Financial Packet [RAILS Finance via Zoom]
  - 5.2 Executive Director's Report [Executive Director]
  - 5.3 Cataloging Department Report [Cataloging Supervisor]
  - 5.4 Operations Department Report [Operations Manager]
  - 5.5 Directors Advisory Committee (DAC) [President]
    - 5.5.1 Review DAC committee appointments & Draft calendar
    - 5.5.2 What would the Board like from the DAC?
- \*\* 5 Minute Break (around the 50 minute point) \*\*
6. Unfinished Business [President] - None
7. New Business [President]
  - 7.1 Name alternate member to the RAILS Consortia Committee
  - 7.2 Board's relationship with & outreach to Member Libraries (discussion only)
  - 7.3 Member Library engagement (discussion only)
  - 7.4 Establish RSA organizational goals for FY25 (discussion only)
  - 7.5 RAILS Annual Executive Director Feedback & Performance Eval (discussion only)
    - 7.5.1 Establish RSA Executive Director goals for FY25 (discussion only – pass to RAILS)
8. Board & Member Library Development (discussion only) [President]
  - 8.1 Board Member Comments or Projects in your library
9. Additional Public Comments [President]
10. President's Time, Agenda building for 3 Oct 2024 meeting at Prairie Skies PLD
11. Adjournment

*FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.*