



Board of Directors Meeting FY24, Q4 No3
Tuesday, 25 June 2024, 3 PM
Zoom

Minutes

Governance:

Voting: Alissa Williams (Board President), Jenny Sevier (Board Vice President), Genna Buhr (Board Treasurer/Secretary), Mary Aylmer, Jeff Brooks, Jane Easterly, Larissa Good, Bobbi Mock, Rebecca Seaborn, Elizabeth Wild, Beth Duttlinger, Richard Young

Agenda:

1. Welcome and Call to Order (President) at 3:01 pm
 - 1.1 Board role call (note taker)
Alissa Williams (Board President) present, Jenny Sevier (Board Vice President) present, Genna Buhr (Board Treasurer/Secretary) present, Mary Aylmer present, Jeff Brooks present, Jane Easterly not present, Larissa Good present, Bobbi Mock present, Rebecca Seaborn present, Elizabeth Wild present, Beth Duttlinger present, Richard Young present.
2. Consent Agenda (President)
 - 2.1 Adoption of the agenda
 - 2.2 RSA NFP Board of Directors Minutes of 4 June 2024
 - 2.3 Ratify disbursements for April 2024
 - 2.4 Review, **MOTION & APPROVE** consent agenda.

Motion by Richard Young, seconded by Larissa Good

THE RSA NFP BOARD OF DIRECTORS CONSENT AGENDA BE APPROVED.

Motion carried by unanimous vote

3. Independence Updates
 - 3.1 Unsigned Libraries Update
 - ED: Virginia signed IGA today. Dominy PL IGA – it’s on their Board agenda for Thursday night. Dee-Mack schools indicated they will sign the IGA. St. Mark school: we assume they won’t sign, and we will turn off on July 1. We will contact them around school time.
4. Ratify June Board Election (RSA Board of Directors as of 2024-07-01 document)
 - 4.1 **MOTION & APPROVE** RSA Board Election Results

Motion by Bobbi Mock, seconded by Jeff Brooks

THE JUNE RSA NFP BOARD OF DIRECTORS RSA BOARD ELECTION RESULTS BE APPROVED.

Motion carried by unanimous vote

5. Banking and Check Signers

5.1 **MOTION & APPROVE** RSA changing the title on our bank accounts to the new RSA name

Motion by Beth Duttlinger, seconded by Genna Buhr

Motion: "RSA REQUESTS THAT ALL BANKING AND CDARS ACCOUNTS BE RENAMED TO REFLECT THE NEW NAME OF OUR ORGANIZATION AS OF 1 JULY 2024. THE OLD ORGANIZATION WAS RESOURCE SHARING ALLIANCE NFP (A NOT FOR PROFIT ORGANIZATION). THE NEW ORGANIZATIONAL NAME IS RESOURCE SHARING ALLIANCE, WHICH IS NOW A UNIT OF MUNICIPAL GOVERNMENT. WE WILL RETAIN THE SAME EIN NUMBER AS BEFORE."

Motion carried by unanimous vote

5.2 Review, **MOTION & APPROVE** "RSA Check Signers as of 2024-07-01"

Motion by Alissa Williams, seconded by Elizabeth Wild

Motion: "RSA REQUESTS THE RENAMED ACCOUNTS TO HAVE KENDAL ORRISON AND ANTONY DETER ASSIGNED AS THE PRIMARY ACCOUNT MANAGERS AND CHECK SIGNERS FOR ALL RSA ACCOUNTS. RSA APPOINTS FOUR BOARD OF DIRECTORS MEMBERS AS CHECK SIGNERS; GENNA BUHR, BETH DUTTLINGER, JENNY JACKSON, AND LAURA KEYES."

Motion carried by unanimous vote

6. Miscellaneous Business

6.1 **MOTION & APPROVE** adoption of the Intergovernmental Agm - Establishing RSA on 1 July 2024

Motion by Alissa Williams, seconded by Bobbi Mock

THE RSA NFP BOARD OF DIRECTORS ADOPTION OF THE INTERGOVERNMENTAL AGM - ESTABLISHING RSA ON 1 JULY BE APPROVED.

Motion carried by unanimous vote

6.2 **MOTION & APPROVE** adoption of new Bylaws - Established 1 July 2024

Motion by Genna Buhr, seconded by Richard Young

THE RSA NFP BOARD OF DIRECTORS ADOPTION OF NEW BYLAWS - ESTABLISHED 1 JULY 2024 BE APPROVED.

Motion carried by unanimous vote

6.2 Review, **MOTION & APPROVE** adoption of Fiscal Accountability Policy – 2024-07-01

- ED: The Fiscal Accountability Policy has been expanded to cover new requirements for and Intergovernmental Instrumentality.
- Change to check signing requirements. RSA will require 2 check signers: a Board member plus an Account Manager.

Motion by Larissa Good, seconded by Jenny Sevier

***THE RSA NFP BOARD OF DIRECTORS ADOPTION OF FISCAL
ACCOUNTABILITY POLICY – 2024-07-01 BE APPROVED.***

Motion carried by unanimous vote

7. President’s Time, Other Board Business, Discussions, Adjournment (President)

- Discussed approval of board minutes for this meeting and ensuring removing former check signers.
- Meeting adjourned by board president at 3:19 pm.

Minutes revised by: Kendal Orrison, RSA NFP Executive Director



Minutes approved by: Alissa Williams, Board President