



Resource Sharing Alliance
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Public Comment at RSA Meetings Policy

Adopted 17 July 2024

This policy establishes a framework for public comment at a governing board meeting. At each regular and special open meeting, members of the public may comment on matters germane to RSA operations, subject to reasonable constraints.

Time allocation for public comment

1. RSA Board meetings have a time set aside for public comment. This shall be at the beginning of the meeting, during or directly after introducing and welcoming any visitors. The time shall generally not last more than 15 minutes.
2. Comments by members of the public are limited to five minutes. A speaker may not cede time to another speaker.
3. Speakers are expected to display proper decorum at all times. Under the terms of the Open Meetings Act, the Board President may suspend comments that are irrelevant, repetitious, or disruptive.

Procedure at meeting

1. The period for public comment will be announced by the Board President or designated representative.
2. The commenter will be asked to state their name so that it can easily be added into the meeting notes.
3. A response from Board is not required.
4. The recorder of minutes shall note in the minutes the names of the parties appearing and the substance of their comments.

The Board reserves the right to waive these procedures when necessary to conduct board meetings efficiently and effectively.