



### RSA Governance Decision-Making Breakout

Adopted 17 July 2024

	<b>Board of Directors</b>	<b>Directors Advisory Committee</b>	<b>Executive Director</b>	<b>Membership Groups via Staff Liaisons</b>
Executive Director's Supervision, Employment, Compensation	<b>Approves</b>		Suggests	
RSA Staff Supervision, Employment, Compensation	Informed (where appropriate)		<b>Approves</b>	
Strategic Planning	<b>Approves</b>	Recommends	Recommends	Recommends
Membership: Changes, Withdrawals, New Members	<b>Approves</b>		Recommends	Informed
Resolve Member Disputes	<b>Reviews/ Adjudicates</b>		Reviews / Recommends	
Review, Modify, Rescind Bylaws	<b>Approves</b>	Recommends	Recommends	Informed
Create, Modify, or Rescind Policies	<b>Approves</b>	Recommends	Recommends	Recommends
Create, Modify, or Rescind Standards, Procedures, Cheat Sheets, Guides	Recommends	Recommends	<b>Approves</b>	Recommends
Financial Review, Approval, Check Signing	<b>Approves</b>		Recommends	
Develop Annual Budget	<b>Approves</b>	Informed	Recommends	
Budgeted Spending & Contract Renewals	Informed		<b>Approves</b>	
Budget Line-Item Transfers, Non-Budgeted Spending or New Contracts				
\$0 - \$10,000	Informed of new contracts		<b>Approves</b>	
\$10,001+	<b>Approves</b>		Recommends	

**Authority and Flow for ILS Settings Changes**

	<b>Board of Directors</b>	<b>Directors Advisory Committee</b>	<b>RSA Executive Director</b>	<b>Membership Groups via Staff Liaisons</b>	<b>Member Libraries</b>
<b><u>Single Member Library Specific:</u></b> System Changes to ILS Policies / Workflows / RSAcat / Other			Recommends (ED and/or RSA Staff)		<b>Approves</b>

**System Wide Changes to Workflows / RSAcat / Other:**

Minor to no change to system operations or ILS / operational policies AND No Member costs or No member staffing impact	Informed	Informed	<b>Approves</b>	Recommends	Suggests
Change to system operations AND No Member costs or Minor to no member staffing impact	<b>Approves</b>	Recommends	Recommends	Recommends	Suggests
Substantial changes to: Member costs or staffing OR Written / ILS / operational policy changes OR Current services or additional services	<b>Approves</b>	Recommends	Recommends	Recommends	Suggests