

## 4 August 2022

Subject: New Monthly Reports

We are in the process of replacing and condensing the monthly Workflows statistic reports that are sent to your library's RSA Gmail with emails sent from the BLUEcloud Analytics software. The new reports are from Distribution Services at <a href="mailto:aas-smtp@bc.sirsidynix.net">aas-smtp@bc.sirsidynix.net</a>.

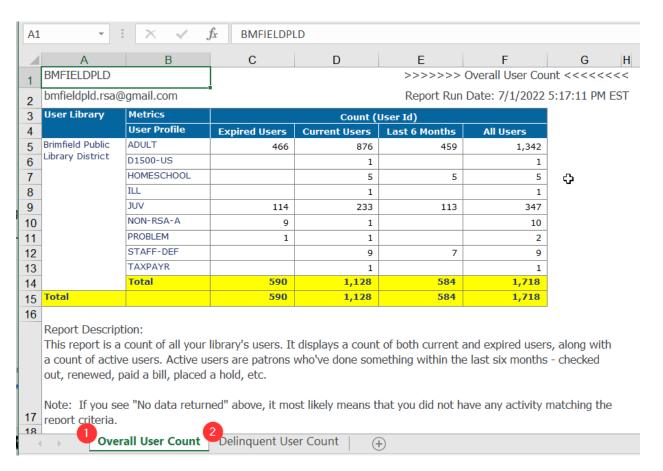
These replacements will all start with the subject "Monthly Reports –" followed by the topic. They will contain all the previous reports' information as well as additional data.

On July first, your library received the first of these, Monthly Reports – User Counts, part 1 and Monthly Reports – User Counts, part 2. They have Excel workbook attachments.



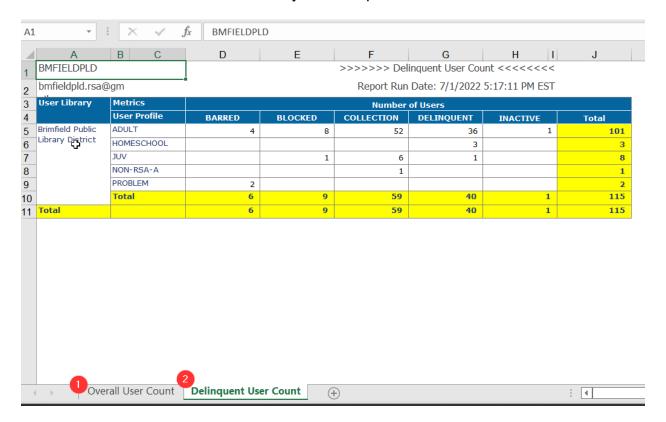
Page 1 www.rsanfp.org

Part 1 consists of two pages in the Excel file. The first page is an overall count of your users. It displays a count of current and expired users as well as how many have been active in the last six months.

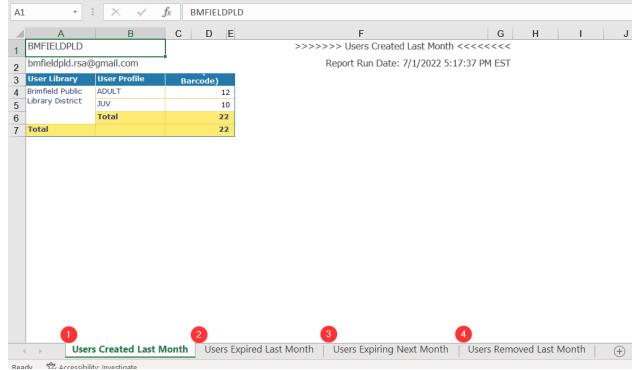


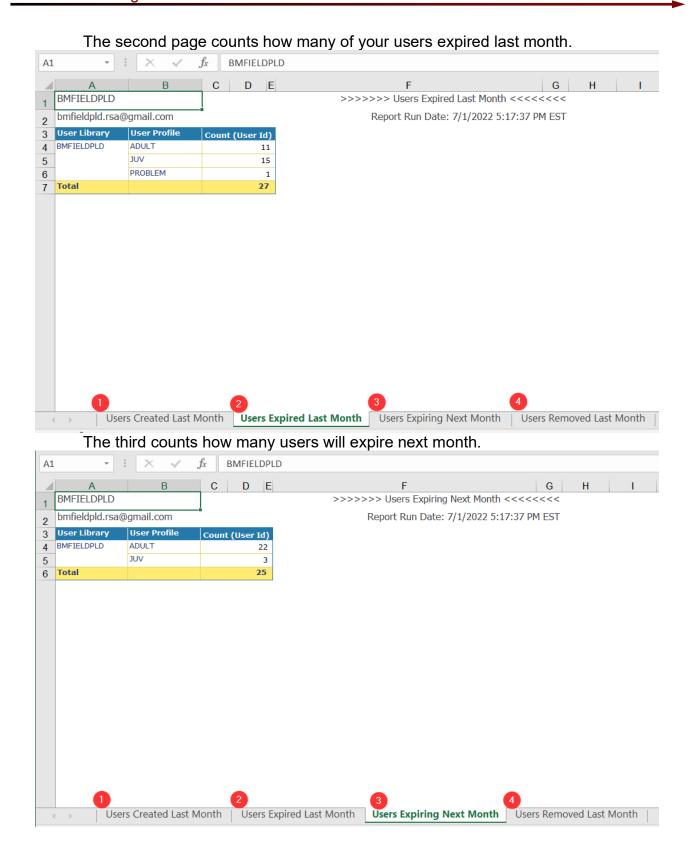
This report, in part, replaces the old Expired Users by User Profile.

The second sheet is a count of your delinquent users.

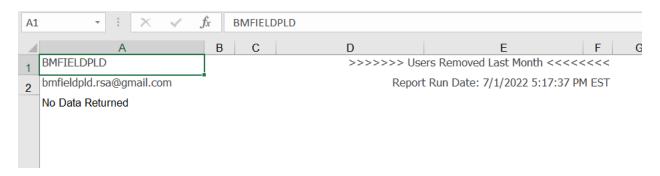


Part 2 contains four pages. The first page is a count of new users created last month. This replaces the old "Users Created in Last Mnth" report.





The fourth counts how many users your library has removed from Workflows last month. If this number is zero, it will say "No data returned" and look like the below.



On August 1<sup>st</sup>, you will receive another new report, "Monthly Reports – Transit/Hold/ILL."

This new report will replace the confusing mess of old Workflows reports listed below with updated layouts and instructions.

A1 (minus your library) on ILL Monthly Stats

A2 and A3 (ILL-US) on ILL Monthly Report

A2 Add to D1500 in ILL Monthly Stats

B1 ILL state Report

B2 (Plus D1500 rpt) on ILL Monthly Report

D1500 Report July1-June30

Transit from Lib July1-June30

C1 (minus your Library) on ILL Stats Report