

Resource Sharing Alliance NFP

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How to Check the Max Response Size in WorkFlows **Revised January 2018**

RSA recommends checking your WorkFlows desktop settings to ensure the Max response size is set to 5 million. A max response size other than 5 million can cause searching, display, and cataloging problems.

The max response size should be checked on <u>each computer</u> that has WorkFlows installed on it. If staff members at your library log into Windows with a specific username and password, the WorkFlows max response size setting will also need to be adjusted for each user who logins into Windows on that computer.

- 1. Log into WorkFlows using any WorkFlows login.
- 2. Click Preference at the top of WorkFlows.



3. Select Desktop from the drop down menu.

| | W SirsiDynix Symphony WorkFlows | | | | | | | |
|--|---------------------------------|--------------------|-------|---------|----------|----------|-------|--|
| | File Edit Wizards Modules | Preference Tools H | lelp | | | | | |
| | Acquisitions Cataloging Cir | Configuration | reach | Reports | Requests | Reserves | Selec | |
| | | Portphoraic | | | | | | |
| | Common Tasks | Desktop | | | | | | |
| | | | | | | | | |
| | 🚨 CheckOut | | | | | | | |
| | 🖺 Discharge (Checkin) | | | | | | | |
| | 🍓 Fine Free Discharge | | | | | | | |
| | ~ | | | | | | | |

4. Select Desktop Setup from the next drop down.

| SirsiDynix Symphony WorkFlows File Edit Wizards Modules Preference Tools Help | | | | | |
|---|---------|-------------------------------|--|--|--|
| | | | | | |
| Common Tasks | Desktop | Font Settings Current toolbar | | | |
| 👗 CheckOut | | | | | |
| 😫 Discharge (Checkin) | | Desktop Setup | | | |
| 崎 Fine Free Discharge | | | | | |

5. The Preference: Desktop Setup box will pop up.

| WF Preference : Desktop Setu | up 🖪 | × | | | | | |
|------------------------------|--|---|--|--|--|--|--|
| Default help topic: | ~ | ^ | | | | | |
| Proxy server configured | | | | | | | |
| Host: | Port: 0 | | | | | | |
| Opening Wizard: | None | ÷ | | | | | |
| Max response size | 5000000 🛞 | | | | | | |
| Display date formation | t: Server specifies format | | | | | | |
| | ○ American (MM/DD/YYYY) | | | | | | |
| | ○ Arabic (Hijri) | | | | | | |
| | ○ Asian (YYYY/MM/DD) | | | | | | |
| | ○ European (DD/MM/YYYY) | | | | | | |
| 24-hour clock fo | rmat | | | | | | |
| Default toolbar: | Acquisitions | | | | | | |
| Themes: | Blue | | | | | | |
| Multiple windows mode | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | s on bottom | ~ | | | | | |
| | OK Cancel | | | | | | |

6. On the Preference: Desktop Setup box, click the gadget button next to "Max response size".

| 🐨 Gadget : Min Max | gadget | × |
|--------------------|---------------------------|-------------|
| Enter number | between 100000 | and 5000000 |
| | 5000000 • • | |
| à | OK Cancel | |
| | <u>O</u> K <u>C</u> ancel | |

7. If the number Gadget: Min Max gadget popup box is less than 5000000 key in 500000. Click OK.

8. Click the OK button on the Preference: Desktop Setup box.

| WF Preference : Desktop Setu | ip 📑 | > | | | |
|------------------------------|-------------------------|---|--|--|--|
| Default help topic: | × | ł | | | |
| Proxy server configured | | | | | |
| Host: | Port: 0 | | | | |
| Opening Wizard: | None ~ | | | | |
| Max response size: | 5000000 🛞 | | | | |
| Display date format | Server specifies format | | | | |
| O American (MM/DD/YYYY) | | | | | |
| | ○ Arabic (Hijri) | | | | |
| | ○ Asian (YYYY/MM/DD) | | | | |
| | ○ European (DD/MM/YYYY) | | | | |
| 24-hour clock for | mat | | | | |
| Default toolbar: | Acquisitions | | | | |
| Themes: | emes: Blue v | | | | |
| Multiple windows | mode | | | | |
| Tabbed windows | | | | | |
| | s on bottom | | | | |
| | OKCancel | | | | |

When WorkFlows is closed, there will not be a prompt to save the properties. This setting will automatically save.

These steps will need to be done on each computer and under each Windows login that uses WorkFlows. Adjusting the max response size setting on one computer does not transfer that setting to other computers that have WorkFlows installed on them.

Questions?? Contact the RSA help desk at <u>help@rsanfp.org</u> or RSA staff at 866-940-4083