

# WorkFlows Receipt Setup Locations

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If your library has receipt printers, a receipt will need to be configured for each type of receipt you use in each wizard. There is no one receipt configuration that carries through to the same type of receipt in the next wizard. These wizards and helpers use receipts.

## CheckOut wizard

- Print date due slips
- Pay Bills helper

## Discharge Wizard

- Print available hold slips
- Print transit slips
- Print slips if transit to is outside selected group
- Print reshelving slips
- Print hold wrapper slip
- Pay Bills helper

## Fine Free Discharge

- Print available hold slips
- Print transit slips
- Print slips if transit to is outside selected group
- Print reshelving slips
- Print hold wrapper slip
- Pay Bills helper

## Renew User

- Print date due slips
- Pay bills

## Renew Item

- Print date due slips
- Pay bills

## Billing a User

- Print slip showing payments

## Paying Bills

- Print Slip showing payments

## Check Item Status

- Print available hold slips
- Print transit slips
- Print reshelving slips
- Print hold wrapper slip

#### Display User

- Pay Bills helper

#### Place Holds

- Pay Bills helper

#### Remove User Hold

- Print available hold slips
- Print transit slips
- Print hold wrapper slip

#### Remove Item Hold

- Print available hold slips
- Print transit slips
- Print hold wrapper slip

#### Trap Holds

- Print available hold slips
- Print transit slips
- Print hold wrapper slip

#### Place Research Hold

- Pay Bills helper

#### Onshelf Items

- Print available hold slips
- Print transit slips
- Print reshelving slips
- Print hold wrapper slip

#### Ephemeral

- Print date due slips
- Pay Bills helper

#### Discharging Bookdrop

- Print available hold slips
- Print slips if transit to is outside selected group
- Print reshelving slips
- Print transit slips
- Print hold wrapper slip

#### Pending Transits

- Print available hold slips
- Print transit slips
- Print reshelving slips
- Print hold wrapper slip

Questions? Contact Martha Troxell at [martha.troxell@railslibraries.info](mailto:martha.troxell@railslibraries.info) or James Campbell at [james.campbell@railslibraries.info](mailto:james.campbell@railslibraries.info) or at 866.940.4083.