



Resource Sharing Alliance NFP  
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1 March 2024

Subject: Memorandum regarding transition of RSA NFP to an Illinois Intergovernmental Instrumentality (III)

On July 1, 2024, RSA will convert from a Not for Profit to an Illinois Intergovernmental Instrumentality, which is a unit of government. On this date, new bylaws will be adopted, and a new fee structure will begin to phase in through 2029. The organization conversion is triggered by 72 current RSA NFP members signing the Intergovernmental Agreement (IGA) Establishing RSA.

**The only thing you need to do is sign, date, and return the last page of the IGA and return it to RSA.** You will need two signatures on this signature page of the “Intergovernmental Agreement Establishing Resource Sharing Alliance and Authorizing Membership in Resource Sharing Alliance (RSA)”. Typically, a Board officer or School Administrator signs the agreement and the Library Director or Head Librarian signs in the Attest section. A full copy of the Intergovernmental Agreement is included in the Governance Packet.

Also included in this overview is a memorandum from Monica Harris, Executive Director of RAILS, outlining the RAILS request for RSA to become fully independent from RAILS and the reasons they requested we do so.

The packages mailed to your library and, for schools, an additional copy mailed to your administration, also include a lilac colored IGA signature page, self-stamped, self-addressed envelope to return the signature page to RSA, and a letter detailing your library’s fees for RSA membership for Fiscal Years 2025, 2026, 2027, 2028, and 2029. These fees have been set by RSA’s board and will not change from the amounts in this letter.

There are three additional packets which include the complete set of the documents created by RSA’s Board and Staff that provide detailed information on all aspects of this critical transition. These have been divided into Governance, Communications, and Fee Structure documents, starting with an index providing details on documents included.

**If you are unsure if you wish to remain in RSA for any reason, please sign the Intergovernmental Agreement (IGA) anyway. Signing the IGA gives you at least one full year to find and migrate to an alternative library automation system.**

**If you have questions or concerns, PLEASE CALL 866-940-4083 and ask for Kendal or Antony, or email them to the help desk at [help@rsanfp.org](mailto:help@rsanfp.org).**