Resource Sharing Alliance NFP
715 Sabrina Drive
East Peoria, IL 61611
866-940-4083

1 March 2024

Subject: Communications Package Documents Index

The following documents are combined into this single overall pdf file. Each document can also be downloaded individually from the RSA Independence Project page on our support site here: https://support.librariesofrsa.org/independence-project/

1. Executive Overview of Current and Future RSA
   - Summarizes RSA's membership make-up, service area, overall statistics, overall budget breakouts, and staffing as it existed on January 1, 2024. Contains brief explanations of the major changes that will occur after July 1, 2024.
   - File on Support Site: Executive Overview of Current and Future RSA - 2024-03-01.pdf

2. A Brief History of RSA
   - Describes the founding of RSA, it's merger into Alliance Library System, the impact of Alliance's merger into RAILS, and a brief explanation of the current relationship between RAILS and RSA.
   - File on Support Site: A Brief History of RSA - 2024-03-01.pdf

3. What, Why, and When of the RSA Independence Project (RIP)
   - Provides contextual background information on the reasons for RSA's Independence and the timeframe for completion of the three phases of the project.
   - File of Support Site: What Why When - RSA Independence Project - 2024-03-01.pdf

4. RAILS and RSA - What are the differences?
   - Explains the differences in institutional organization and services provided by RAILS verses the organization and high level services provided by RSA.
   - File on Support Site: RAILS and RSA differences - 2024-03-01.pdf

5. Map of RAILS Consortia – RSA in Light Green
   - A map, last updated in 2019, of the RAILS service area showing all RAILS libraries. RSA libraries are shown in light green. The map is a bit out of date but shows the vast coverage of libraries served by RSA.
   - File on Support Site: RAILS Member Libraries Map 2019 - RSA Libraries in Green.pdf

6. RSA Functionality Overview - shows Basic Online Functionality in 2007 & early 2024
   - Overall listing of major RSA features and services. Shows the limited intent of Basic Online membership level when launch in 2007 and how services have vastly expanded since. This chart shows why the Basic Online membership level is being

eliminated as of July 2024. All members of RSA will have access to all services and features. Some functionality requires additional staff training or experience.
- File on Support Site: RSA Functionality Overview (Includes Basic Online features in 2007 and early 2024) - 2024-03-01.pdf

7. Value of RSA Membership
   - Provides a brief explanation of the benefits of RSA membership to its members, some perks of being in RSA, and costs associated with other consortia or standalone systems.
   - File on Support Site: Value of RSA Membership - 2024-03-01.pdf

8. What to do if your library may withdraw from RSA
   - Describes a few of the considerations which will need to be made should a member library decide they will not be able to continue their membership in the future. It also notes that all members should resign for FY25 to allow time to make a smooth transition out of RSA.
   - File on Support Site: What to do if you think your library may withdraw from RSA - 2024-03-01.pdf

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1 March 2024

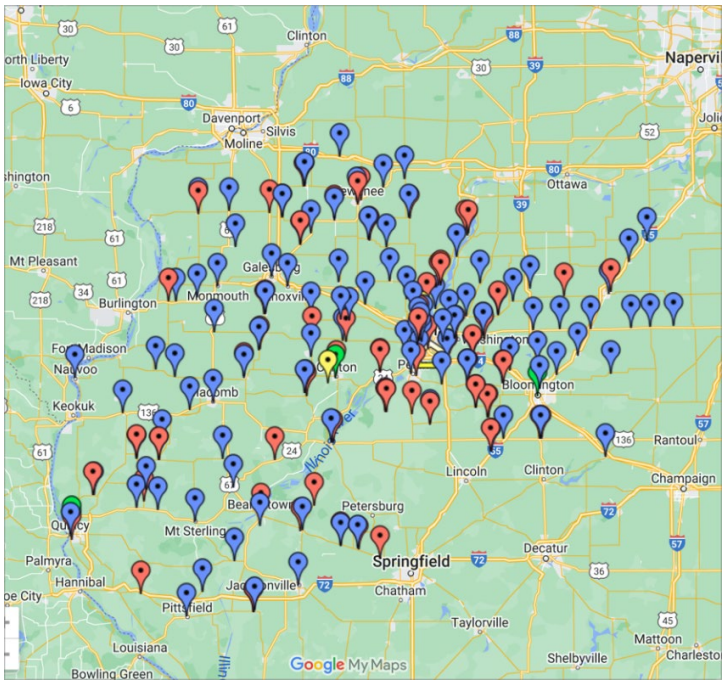
Subject: Executive Overview of Current and Future RSA

The Resource Sharing Alliance (RSA) is a consortium of libraries in central and west central Illinois that share a common library automation system. RSA facilitates sharing of materials among its member libraries providing patrons with access to materials from 188 different library branches. RSA covers over 13,500 square miles of Illinois.

Membership Data as of 1 January 2024:

Total Number of Members: 142
- Total number of Member Branches/Buildings: 188

Membership Breakout:
- Public Members: 96 (47 Full Online, 48 Basic Online, 1 Union List)
  - Additional Automated Public Library Branches: 19
- Schools: 41 (21 Full Online, 18 Basic Online, 2 Union List)
  - Additional Automated School Library Buildings: 27
- Academic Libraries: 3 (Full Online)
- Special Libraries: 2 (1 Full Online, 1 Union List)



Click Here for the current RSA membership list.

RSA Public Library Count by Population Served (2020 Census):
1 to 2,000 served: 32
Our smallest library, Valley District Library, serves 596 people
2,001 to 4,000 served: 25
4,001 to 10,000 served: 21
10,001+: 16
Our largest library, Peoria Public Library, serves 113,150 people

RSA School Library Count by Student Enrollment (ISBE Fall Enrollment & Nonpublic Registered School Data):
1 to 200 students: 9
201 to 500 students: 14
501 to 1,000 students: 15
1,001+ students: 5

Overall RSA Consortium Statistics for Calendar Year 2023:
Total Number of Titles: 1,085,215
Total Number of Items: 4,338,779
Total Patron Count: 295,280
Non-expired Patron Count: 213,283
Patrons with Activity between July - December: 114,288
Annual Circulation: 5,359,077
Total number of holds successfully filled for patrons: 522,022
Annual circulation of items transited between libraries: 652,510
Annual count of items transited between RSA members to fill patron holds: 414,242
Annual reciprocal patron checkouts (patron checkouts in other libraries): 734,715

Current RSA Membership Levels:
4 - Union List (no-circulation/patrons)
66 – Basic Online (limited automation/features)
72 – Full Online (access to all system features)

RSA Membership Level as of 1 July 2024
All Members can access all features*
*Training or certification may be required

Current RSA Governance (non-OMA):
12 Person Board of Directors
Users Group (All Libraries)
Circulation Committee
Database Committee
Reports Committee
RSAcat & RSA Support Website Committee
RSA Day Committee

RSA Governance as of 1 July 2024 (OMA)
12 Person Board of Directors
7 Person Directors Advisory Committee*
*All other Directors invited as guests

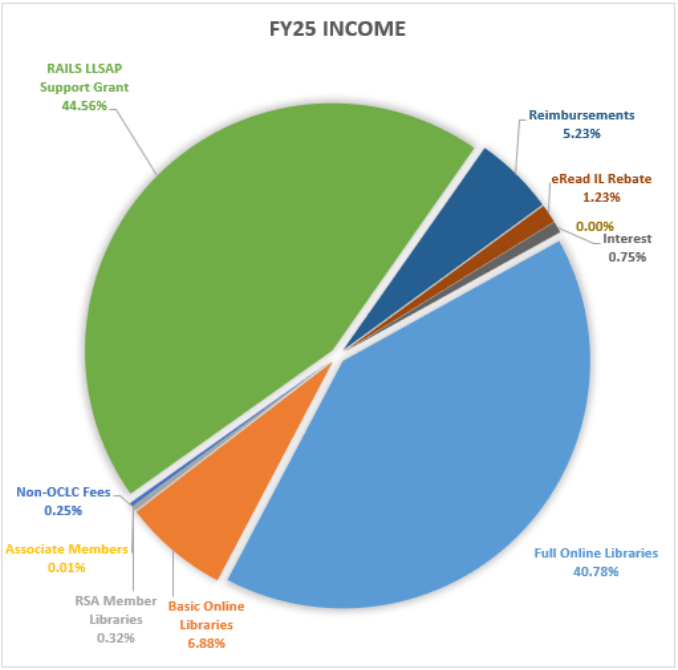
RSA will establish several library type and position specific Membership Groups on 1 July 2024. These are not governance groups or subject to OMA. They will offer advice to the RSA Board of Directors, RSA Staff, and each other on various group focused topics.

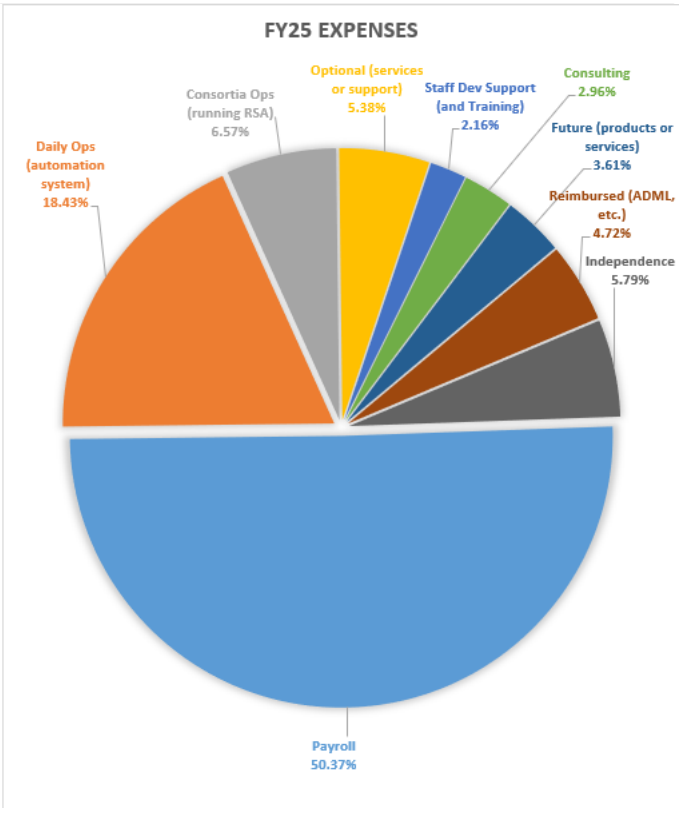
Estimated RSA FY25 (July 2024 – June 2025) Income and Expenses:

Operational Income Overview	
Full Online Libraries	$ 764,884
Basic Online Libraries	$ 129,078
RSA Member Libraries	$ 6,000
Associate Members	$ 150
Non-OCLC Fees	$ 4,701
RAILS LLSAP Support Grant	$ 835,828
Reimbursements	$ 98,101
eRead IL Rebate	$ 23,100
Interest	$ 14,000
	$ -
Total	$ 1,875,842

Red/Black: $ (281,891)

Operational Expenses Overview	
Payroll	$ 1,086,915
Daily Ops (automation system)	$ 397,626
Consortia Ops (running RSA)	$ 141,743
Optional (services or support)	$ 116,000
Staff Dev Support (and Training)	$ 46,580
Consulting	$ 63,940
Future (products or services)	$ 78,000
Reimbursed (ADML, etc.)	$ 101,929
Independence	$ 125,000
	$ -
Total	$ 2,157,733





RSA has estimated our FY29 Expenses at $2,825,024. This is based on a flat 5% per year increase in personnel and daily operations costs and a 3% increase in all other costs. The FY26-FY29 fee structures were designed to meet that overall expenses target.

Current RSA Staffing Structure as of 1 Jan 2024:

RSA is currently supported by 12 full time RAILS staff members.

Executive Director – Kendal Orrison
- Assistant Executive Director / Operations Manager – Antony Deter
  - Member Services Coordinator – Patty Kweram
  - Member Services Coordinator – Sara Naslund
  - Member Services User Experience Coordinator – Tony Hahn
- Cataloging and Database Supervisor – Erica Laughlin
  - Cataloging and Database Coordinator – Rhonda Bierman
  - Cataloging and Database Coordinator – Jennifer Choate
  - Cataloging and Database Coordinator – Erin Roberts
  - Cataloging and Database Coordinator – Lisa Schemensky
- Systems Supervisor – James Campbell
  - Systems Coordinator – Doug King

RSA will need to add, starting in July 2025, various roles and duties currently provided by RAILS as part of our current RAILS staffing arrangement. At a minimum we'll need to replace payroll, HR, IT, and some administrative work.

Phase 2 of the RSA Independence Project will begin in July 2024. In this phase we will work to directly hire support staff with a target start date of 1 July 2025. Converting from a 501c3 Not for Profit to an Illinois Intergovernmental Instrumentality (III) is Phase 1 of our independence from RAILS. Once we've converted our governance to an III, RSA will be able to work with IMRF for retirement services, LIMRiCC for insurance coverage, and other organizations that work with government entities who do not work with Not For Profits. There will most likely be some reorganization of staff due to the increased workload for having our own staff as well as for operational purposes.

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1 March 2024

Subject: A Brief History of RSA

The following is a quick review of RSA's history, founding principles and guiding philosophy. RSA has always worked with the library systems supporting our member libraries. We will continue doing so in the future as a fully independent organization.

RSA was founded as a Not-for-Profit organization in the early-1980's by a small group of libraries to share data entry and other electronic services. Over time it expanded to encompass libraries belonging to four different regional library systems. In 1990, RSA started providing an integrated library system (ILS) to meet the growing needs of the member libraries. In 1994, Alliance Library System (ALS) formed around the libraries of RSA.

> In western and central Illinois, the Corn Belt, Great River, Illinois Valley, and Western Illinois systems were in discussions to form one large library system covering over 13,000 square miles, or 22 percent of the state. Such cooperation among the four systems was nothing new. For over a decade, they had participated in a cooperative computer system known as the Resource Sharing Alliance. That system had served as a model for the rest of the state, and the four systems were lauded for their efforts at cooperation for better patron service. They eventually joined to become the Alliance Library System, established in July 1994. [1]

From the start, the driving vision of ALS and RSA was for all ALS member libraries to be members of RSA. At that time, membership was split between automated libraries and Union List libraries who cataloged their collection in the system but did not use the system for other operations. Combining all RSA member library materials into a single database enabled libraries to search and request materials easily. ALS supported RSA's operations and provided grants for all types and sizes of libraries to join RSA. The partnership was so strong that RSA dissolved the Not-for-Profit organization to merge fully into the Alliance Library System in June 1999. This allowed ALS to provide even more support towards the goal of having all ALS libraries participate in RSA.

In 2006, RSA contracted with SirsiDynix to replace their aging automation system. The primary goal of the 6-month contract negotiation was the creation of a first-ever, 'starter' level of automated library inside the new vendor contract. RSA called this the Basic Online

[1] Extracted from the Illinois Secretary of State Website, Heritage Project https://www.cyberdriveillinois.com/departments/library/heritage_project/home/chapters/a-new-era-for-the-state-library-the-1990s-and-2000s/a-reduction-in-library-systems/

level; a practice that has now spread across the library industry. At the time of the contract, RSA had 75 fully automated members and 98 Union Listing (non-circulating) members. The new contract provided inexpensive licensing terms allowing RSA to begin upgrade Union Listing members to automated status with a limited set of cataloging, circulation, holds and online catalog services. The 2007 price for Basic Online membership was set at $1,300 with the intent of automating most of the 98 Union Listers.

ALS fully supported the expansion of library services by hiring an additional RSA staff member to help support the increased workload. This increased staffing to 5.5 FTE in early 2007. Additionally, ALS increased support to RSA by expanding the roles of the five ALS Library Consultants. During their site visits, ALS Consultants would talk about RSA's services and goals, provide basic support, and record each library's questions or concerns about RSA's services. After their visits, Consultants would discuss their notes with RSA staff for resolution. RSA rapidly increased the number of libraries automated in RSA's system. When the five Northern Illinois Library Systems merged in 2011, RSA had 75 Full Online members, 51 upgraded Basic Online members and 25 Union Listing members.

The uncertainty surrounding the system merger forced RSA and the other consortia which were tightly integrated with a library system to become independent again to protect their systems and assets. In the months prior to the merger, the Boards of ALS and RSA split out assets and contracts associated with RSA. In April 2011, RSA returned to NFP status and was granted 501c3 status by the IRS. When the merger took place, RSA continued to work with the new RAILS Board and Administration to continue the staffing and other support formerly provided by ALS. In fact, RAILS and RSA negotiated an increase of 2.5 FTE to help RSA continue to run smoothly. Between 2012 and 2019, RSA added 4 FTE positions to RSA's Support Staff. During these years, RSA built a cataloging department to provide in-depth services and original cataloging services for members, most of whom have little in-house cataloging experience. RSA currently has 12 FTE supporting operations. RSA also enhanced our operations side to increase member visits and support services.

RSA currently partners with RAILS for staffing, IT, HR, payroll, office space, and more on a cost recovery basis. On RAILS' request, RSA is in the process of directly providing most of these functions in-house. RAILS will continue to support all 6 consortia in its service area through grant funding. RAILS grants covered the addition of several new RSA member libraries, including Quincy PL and Warren County PL, and helped upgrade over a dozen Union Listing libraries to Basic Online membership. Without RAILS support, it is likely that none of these libraries could have afforded to join RSA or upgrade their membership.

Conclusion: RSA was formed by central and west central Illinois libraries to provide shared access to library automation services. Over time it has partnered with several Library Systems but always retained its goal of automating as many area libraries as possible regardless of type or size. RSA is converting its governance structure and directly employing staff to continue its long tradition of serving libraries and enabling outstanding patron experiences.

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1 March 2024

Subject: What, Why, and When of the RSA Independence Project (RIP)

Project Synopsis:

- Your library is a member of the Resource Sharing Alliance or RSA library automation consortia which provides the WorkFlows cataloging and circulation database, RSAcat online catalog, access to e-books, online articles, and many other services.
- On 1 July 2024 RSA will convert from a Not-for-Profit organization to an Illinois Intergovernmental Instrumentality (III). The purpose of the conversion is to transfer all operational and staffing decisions to the RSA Board of Directors.
- To remain a member of the converted RSA, your library must sign the new intergovernmental agreement (IGA) no later than 30 June 2024. Signing the IGA signifies you also approve the new RSA Bylaws and new FY29 RSA fee structure.
- On 1 March 2024 the governance documents, new fee structure documents, and a communications package will be available on the RSA Support Site. Shortly thereafter, your library will receive a mailed copy of the intergovernmental agreement for your signature. You will need to sign and return the signature page of the document to remain in RSA and continue to use Workflows after 1 July 2024.
- Updates about this project will be shared on the RSA Support Site, Independence Project page (https://bit.ly/RSA-Independence) and the RSA email listserv. You can sign up for the RSA email listserv at https://bit.ly/RSA_Listserv.
- Your library's membership in the Reaching Across Illinois Library System (RAILS) will be unaffected by RSA independence. RAILS membership provides delivery service, continuing education, deals & discounts, eligibility for state grants, and more.
- The IGA and new Bylaws are primarily administrative changes and should not affect your daily RSA operations.
- Questions about the RSA independence project? Contact Kendal Orrison, RSA Executive Director, at kendal.orrison@railslibraries.org or 1-866-940-4083.

What is the RSA Independence Project?

The Independence Project is the most important initiative RSA has undertaken since the migration to the WorkFlows database in 2007. Over the next three years, RSA will transition our governance structure, rework our fee structure, development employment and benefits packages, directly hire our support staff, and replace our entire office and staff usage IT infrastructure. Ultimately, we are doing this to ensure RSA's viability long into the future.

Why is RSA doing this?

Far and away the two most frequently asked questions are, “what is my new fee going to be” followed by “why are you doing this?”

The new fee structure is fully outlined in documents available on the Independence Project webpage. There are also several support documents outlining the history of RSA fees and the methodology of the new fee structure. RSA’s current fee structure dates to 2002, with a small to major reduction of fees for all RSA members in 2014. RSA had previously attempted to rework the 2002 fee structure in 2006, 2016, and again in 2020, failing each time to come up with a workable solution. With independence comes increased personnel and support costs and a clear and present need for a new fee structure. The new fee structure is fair, equitably assessed based on firm data, and explainable. The new fee structure will be phased in over 5 years, from July 2024 - June 2029.

The quick answer to question two is that RSA is now the outlier in library automation consortia and RAILS has directed us to fix this. This project is designed to fully transfer all operational and staffing decisions into the hands of the RSA Board of Directors and the RSA Executive Director. At project completion, RSA will a be fully independent organization.

The longer answer as to why we’re doing this requires a short history refresher. In 2011 five library systems in northern and central Illinois merged into the RAILS library system. At that time, RSA created a not-for-profit organization to control the financial and contractual assets of RSA. At that time, RSA was held entirely inside one of the library systems merging into RAILS and forming the non-profit organization allowed RSA member libraries to know their investments and automation system were protected. During that same time, three other library consortia in other library systems merging into RAILS did essentially the same thing to protect their financial and contractual assets.

RSA staff, as well as the staff of the other three consortia like RSA, remained employees of their respective library systems then became RAILS employees when the merger took place in July 2011. Over the past 10 years, the three other automation consortia like RSA have become fully independent from RAILS; directly employing their staff and moving off the RAILS IT infrastructure used by staff. At this time, RSA is the only consortium staffed by RAILS employees and operating inside the RAILS staff IT infrastructure.

In October 2019, RAILS formally requested the RSA Board of Directors to “…begin planning for the funding and employment of its own staff, following a model similar to the efforts undertaken by PrairieCat and SWAN to discontinue the use of RAILS for hiring, payroll, benefits administrations, and other employment-related services.” A year later, RAILS provided a timeline to complete the independence process by July 2026.

There are currently five other fully independent automation consortia operating within the RAILS region. They, along with the new fully independent RSA, will continue to receive funding support through the annual RAILS LLSAP Support Grant.

When is this happening?

RSA's transition to full independence is a multi-year process. There are three phases which need to be accomplished in order.

Phase 1 is the most important for you as an RSA member library. This phase includes converting our governance structure to an Illinois Intergovernmental Instrumentality (III) on 1 July 2024 and implementing a new, more sustainable, fee structure. RSA's current fee structure has remained artificially low due to RSA's close partnership with RAILS and cannot fully fund the independent organization.

Phase 2 is the direct of employment staff and starts in July 2024. The RSA Board of Directors and Administrative staff will work to develop and refine our support staff duties, including potentially new positions required to cover an independent entity. There are many staff related functions RSA must transition from RAILS to consider. At the same time, the Board and Administration will determine new job descriptions, pay scales, insurance and other benefits packages, retirement plans, and all the other details required to directly employ staff. The target start date for directly employed by RSA staff is 1 July 2025.

Phase 3 is the replacement of all phone lines, IT infrastructure, services, and software currently used by the RSA staff. This work can't begin until RSA staff are directly employed by RSA. Until then, RSA staff must use RAILS provided IT services for HR compliance and FOIA requests. During this phase, RSA will procure, configure, and transition all the services required for the daily operations of RSA staff outside of our automation system. Things like email, office 365, Zoom, phones, software licensing, email firewalls, laptops, printers, monitors and other hardware, and much more. If an RSA staff member needs equipment or services to do their job, we'll need to transition it over to RSA ownership and control.

Lastly, RSA will be requesting your help in 2026 and 2027 to review the library automation software market and a potential migration to the best system for RSA's future. Or maybe we'll discover we're still on the best system for RSA already. Either way, it's our members who will determine our future.

For the most up-to-date details, visit the Independence Project page on the RSA Support Site at https://bit.ly/RSA-Independence. This page is continually updated with all the latest news and updates, draft and final documents, and additional information as it becomes available.

RAILS RSA

What are the differences?

RAILS		RSA
RAILS is a regional library system, a government agency that provides services to libraries in the northern and west-central areas of the state of Illinois. RAILS is one of three state-funded regional library agencies in Illinois (the other two are the Illinois Heartland Library System and Chicago Public Library).	Organization Type	RSA is a library automation consortium. Effective July 1st, 2024, it will become a government agency. It will continue to provide shared ILS services to libraries in central and west central Illinois. RSA is one of six LLSAP (Local Library System Automation Project) consortia which receive grant support from RAILS.
RAILS is governed by a 12-member board, elected by member libraries.	Governance	RSA is governed by a 12-member board, made up of Directors and Supervisors from RSA libraries. They are elected by RSA member libraries.
RAILS is a multitype library system serving more than 1,250 libraries, including academic, public, school, and special libraries.	Membership	RSA is a multitype library automation consortium serving 142 member libraries at 188 sites, including academic, public, school, and special libraries.
All member libraries must comply with requirements as defined by Administrative Code Rules, Illinois Library System Act (23 Ill.Admin. Code 3030.200).	Membership Requirements	All members must sign the IGA establishing RSA, and abide by the bylaws and policies adopted by the RSA Board of Directors. They must also pay applicable membership dues and optional per-library service fees.
RAILS receives most of its budget through the Illinois State Library, a part of the Illinois Secretary of State's Office.	Funding	RSA receives funding from its member libraries and from the annual RAILS LLSAP Support Grant.
RAILS members do not pay dues to be part of the system.	Dues	RSA members pay annual fees to be part of the consortium. Fees are used to pay staff, automation vendors, for database services, and other associated fees.
RAILS has around 80 staff members based out of five locations around northern Illinois. Around half of RAILS' staff members are involved with interlibrary loan delivery services.	Staff	RSA has 12 staff members currently employed by RAILS through the LLSAP Support Grant agreement. RSA will begin employing staff directly starting in July 2025.

BENEFITS

RAILS provides services such as:

Delivery of interlibrary loan materials – System members can get interlibrary loan materials delivered to and from any other Illinois library for free. This includes books, movies, music, and more.

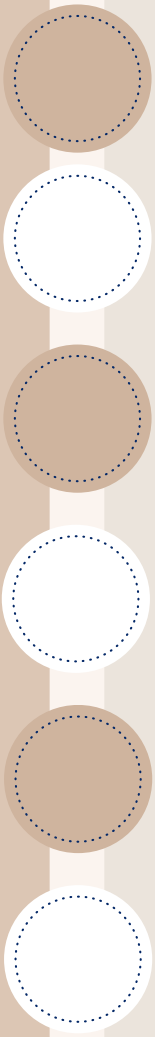
Continuing education – RAILS holds frequent low cost/no cost webinars and workshops specifically on topics related to libraries (i.e. library programming, collection development, increasing circulation). Most events are archived and available for watching at any time.

Grants –RAILS offers a number of grants for members including: 1) a Continuing Education Event Grant, which allows members to host their own professional development at no cost, 2) a My Library Is... Grant which helps fund programs that promote library services like videos, social media, infographics, and more.

Deals & discounts – RAILS offers members a number of cooperative purchasing programs and vendor discounts at no cost.

Support for e-books – Any system member can participate in a fee-based program called eRead Illinois which offers affordable access to Baker & Taylor's Boundless platform.

·Email lists & networking groups – Members also enjoy the opportunity to connect and discussion new ideas and best practices. Any staff from any library can join one of our 40+ email lists or meet up with a networking group in their area.



RSA provides services such as:

RSA provides services such as:

- In person and online training
- In person and online library visits
- Automation system related consulting
- General automation system troubleshooting and support
- System-wide holds between members for +90% of all consortia holdings
- Original and Copy Cataloging support
- Circulation and holds support
- Database editing and cleanup support
- Statistical reports
- Notice reports for patrons
- Detailed documentation for the shared ILS
- Group purchases for e-books
- Online Catalogs for patrons
- Direct access to e-books, advanced author/series/title information, access to 55+ million online articles and more as part of RSA membership
- Opportunities for networking and peer learning
- Governance and leadership opportunities

For a full listing of all RSA products and services, please visit the RSA support site at https://support.librariesofrsa.org or email the RSA Help Desk at help@rsanfp.org

OTHER KEY FACTS:

RAILS provides intra-library delivery. 95% of items moving between RSA members are from other RSA member libraries. Without RSA's holds volume, your library may not qualify for regular delivery.

All RSA members must be RAILS members. Many RAILS members are not RSA members.

RSA is an LLSAP (Local Library System Automation Project) more generally referred to as a library automation consortium. Effective July 1, 2024, it will become a government agency. RSA will continue to provide shared ILS services to libraries in central and west central Illinois.

RSA receives grant support from RAILS.

In the past, other shared catalog consortia – including PrairieCat and SWAN – have undertaken the same process to transition away from being staffed with RAILS employees.

All library staff in affiliated libraries and trustees in affiliated public libraries can have access to Library Learning (L2), the membership directory and event calendar for libraries.

v.Feb.21.2024

RAILS

REACHING ACROSS ILLINOIS LIBRARY SYSTEM

CONSORTIA

- CCS — Cooperative Computer Services
- PLC — Pinnacle Library Cooperative
- PrairieCat
- RSA — Resource Sharing Alliance
- RRC — Rock River Consortium
- SWAN — System Wide Automated Network

- Standalone libraries
- No library service
- Public open space
- ILHS border libraries

Colored dots identify individual institutional members participating in consortia.

JO DAVIESS
STEPHENSON
WINNEBAGO
BOONE
MCHENRY
LAKE
CARROLL
OGLE
DE KALB
KANE
COOK
DU PAGE
WHITESIDE
LEE
KENDALL
WILL
HENRY
BUREAU
LA SALLE
GRUNDY
ROCK ISLAND
MERCER
PUTNAM
KANKAKEE
STARK
KNOX
MARSHALL
WARREN
LIVINGSTON
IROQUOIS
HENDERSON
FULTON
WOODFORD
TAZEWELL
MCLEAN
FORD
HANCOCK
MCDONOUGH
SCHUYLER
MASON
LOGAN
VERMILION
CHAMPAIGN
ADAMS
BROWN
CASS
MENARD
PIATT
DEWITT
MACON
MORGAN
SANGAMON
DOUGLAS
EDGAR
PIKE
SCOTT
MOULTRIE
CHRISTIAN
SHELBY
COLES
GREENE
MACOUPIN

East Dubuque District Library
Galena Public Library District
Scales Mound School
Warren Township Public Library
Lena Community District Library
Stockton Township Public Library
Elizabeth Twp Library
Hanover Twp Library
Pearl City Public Library District
Freeport Public Library
Dakota Elem
Pecatonica Public Library District
Winnebago Public Library District
Rockford Public Library
South Beloit Public Library
Talcott Free Library District
North Suburban Public Library District
Harvard Diggins Library
Rural Woodstock Public Library District
Woodstock Public Library
Nippersink Public Library District
Johnsburg Public Library District
McHenry Public Library District
Ida Public Library
Cherry Valley Public Library District
Marengo-Union Public Library District
Huntley Area Public Library District
Crystal Lake Public Library
Cary Area Public Library District
Algonquin Area Public Library District
Fox River Grove PLD
Lake Villa Public Library District
Round Lake Area PLD
Grayslake Area PLD
Fremont Public Library District
Ela Area Public Library District
Antioch Public Library District
Zion-Benton Public Library District
Waukegan Public Library
North Chicago Public Library
Lake Bluff Public Library
Lake Forest Library
Highwood Public Library
Highland Park Public Library
Deerfield Public Library
Vernon Area Public Library District
Cook Mem Public Library District
Warren-Newport Public Library District
Fox Lake Public Library District
Wauconda Area Public Library District
Barrington Library District
Lanark Public Library
Eastland Elem
Eastland Jr/Sr HS
Mount Carroll Township Public Library
Savanna Public Library District
Chadwick Public Library District
Milledgeville Public Library
Milledgeville HS
York Township Public Library
Forreston Public Library
Bertolet Memorial Library District
Byron Public Library District
Byron CUSD #226
Julia Hull District Library
Mount Morris Public Library
Oregon Public Library District
Polo Public Library District
Flagg-Rochelle Public Library District
Creston-Dement Public Library District
Malta Township Public Library
Genoa Public Library District
Kirkland Public Library
Sycamore Public Library
DeKalb Public Library
Cortland Community Library
Fox River Valley Public Library District
Ella Johnson Mem. Public Library District
Maple Park Public Library District
Kaneville Public Library District
Town and Country Public Library District
Gail Borden Public Library District
Schaumburg Twp District Library
Poplar Creek Public Library District
Elk Grove Village Public Library
Arlington Heights Mem. Library
Rolling Meadows Library
Mt Prospect Public Library
Palatine Public Library District
Indian Trails PLD
Prospect Heights PLD
Des Plaines Public Library
Northbrook Public Library
Glencoe Public Library
Winnetka Public Library
Northfield Public Library District
Glenview Public Library
Wilmette PLD
Niles PLD
Park Ridge PL
Morton Grove PL
Skokie PL
Evanston Public Library
Lincolnwood PLD
Roselle PLD
Itasca Comm. Library
Wood Dale PLD
Bensenville Comm PLD
Bartlett Public Library District
Bloomingdale Public Library
Addison
Carol Stream PL
St Charles Public Library District
Geneva Public Library District
Batavia Public Library District
Messenger PL of North Aurora
Aurora Public Library
Sugar Grove Public Library District
Flewellin Public Library
Clinton Township Public Library
Hinckley Public Library District
Sandwich Public Library District
Plano Community Library District
Yorkville Public Library
Oswego Public Library District
Naperville Public Library
Warrenville Public Library District
Wheaton
Glen Ellyn PL
Glendale Heights PLD
Villa Park PL
Oak Brook Public Library
Elmhurst
West Chicago PLD
Lisle Library District
Morton Arboretum
Downers Grove Public Library
Woodridge Public Library
Indian Prairie Public Library District
Fountaindale Public Library District
Plainfield Public Library District
White Oak Library District
Lemont Public Library District
Homer Twp Public Library District
Joliet Junior College
Joliet Public Library
Shorewood Troy Public Library District
New Lenox Public Library District
Mokena Comm. Public Library District
Frankfort Public Library District
University Park Public Library District
Crete Public Library District
Manhattan-Elwood Public Library District
Peotone Public Library District
Beecher Public Library District
Three Rivers Public Library District
Morris Area Public Library District
Coal City Public Library District
Wilmington Public Library District
Manteno Public Library District
Grant Park Public Library
Bourbonnais Public Library District
Bradley PLD
Kankakee Public Library
Sun River Terrace Public Library District
Fossil Ridge Public Library District
Limestone Library District
Edward Chipman Public Library
Pembroke Public Library District
Prairie Creek Public Library District
Odell Public Library District
Streator Public Library
Reddick Public Library District
Seneca Public Library District
Marseilles Public Library
Somonauk Public Library District
Earlville Public Library District
Graves-Hume Public Library District
C.B. Phillips Public Library District
R.W. Rowe Public Library District
Utica Public Library District
Ladd Public Library District
Peru Public Library
LaSalle Public Library
Oglesby Public Library District
Princeton Public Library
R.A. Sapp Memorial Township Library
R.A. Mautino Memorial Library
Selby Twp Library District
Leepertown Township Public Library
Putnam County Public Library District
Lostant Community Library
Bond Public Library
Toluca Public Library District
Henry Public Library
Lacon Public Library District
Marshall Public Library
Tiskilwa Public Library
Ohio Public Library District
LaMoille-Clarion Public Library District
Walnut Public Library District
Bureau Valley North Elem/Jr HS
Hoopole Library District
Mineral-Gold Public Library District
Bureau Valley HS
Sheffield Public Library
Bureau Valley South Elem/Jr HS
Mason Mem. Public Library
Annawan-Alba Township Library
Atkinson Public Library District
Geneseo Public Library District
Hampton PLD
Hampton Elem
East Moline Public Library
Moline Public Library
Silvis PL
Rock River Library District
Rock Island Public Library
R.R. Jones PLD
Colona District Public Library
Andalusia Township Library
Rockridge HS
Milan-Blackhawk Area Public Library
Sherrard Public Library District
Western District Library
Cordova District Library
Erie Public Library District
Prophetstown HS
Prophetstown Elem
H.C. Adams Memorial Library
Tampico Elem
Tampico MS
River Valley District Library
Moore Memorial Library District
Albany Library District
River Bend MS
Fulton Elem
Fulton HS
Schmaling Memorial Public Library District
Odell Public Library
Sterling Public Library
Newman Central Catholic HS
Sterling HS
Washington Elem
St. Mary's Elem
Rock Falls Twp HS
St. Andrew HS
Rock Falls MS
Dillon Elem
Franklin Elem
Challand MS
Jefferson Elem
Lincoln Elem
Merrill Elem
Rock Falls Public Library District
Dixon Public Library
Dixon HS
Mills & Petrie Mem. Library and Gymnasium
Franklin Grove Public Library
Pankhurst Memorial Library
Paw Paw Public Library District
Dekalb HS
Somonauk HS
Sandwich HS
Plano HS
Centennial Elem
Miller School
Plano MS
Yorkville HS
Oswego HS
Plainfield HS
Plainfield Elem
Plainfield Central HS
Plainfield South HS
Lemont HS
Lemont Elem
Lemont Twp HS
Homer Elem
Homer Jr/Sr HS
Joliet Central HS
Joliet West HS
Joliet Township HS
Shorewood Elem
Troy Jr HS
Troy Indian Trail MS
Troy Crossroads Elem
Troy Prairie MS
New Lenox Elem
New Lenox Jr HS
Mokena Elem
Mokena Jr HS
Frankfort Elem
Frankfort Jr HS
Frankfort Square Elem
Manhattan Elem
Manhattan Jr/Sr HS
Peotone Elem
Peotone Jr HS
Beecher Elem
Beecher Jr/Sr HS
Three Rivers HS
Morris HS
Morris Elem
Coal City HS
Coal City Jr HS
Wilmington Elem
Wilmington Jr/Sr HS
Manteno Elem
Manteno Jr HS
Grant Park Elem
Grant Park Jr/Sr HS
Bourbonnais Elem
Bourbonnais Jr HS
Bradley Elem
Bradley-Bourbonnais HS
Kankakee Elem
Kankakee Jr HS
Kankakee Community College
Sun River Terrace Elem
Sun River Terrace MS
Fossil Ridge HS
Limestone Elem
Limestone Jr HS
Prairie Creek Elem
Prairie Creek MS
Odell Elem
Odell Jr/Sr HS
Streator HS
Streator Elem
Streator Twp Jr HS
Reddick Elem
Reddick Jr HS
Seneca HS
Seneca Grade School
Marseilles Elem
Marseilles Jr HS
Somonauk Elem
Somonauk Jr HS
Earlville Elem
Earlville Jr/Sr HS
Graves-Hume Elem
Graves-Hume Jr HS
Sheridan Grade School
R.W. Rowe Public Library District
C.B. Phillips Public Library District
Harding Grade School
Serena HS
Serena Grade School
Utica Elem
Utica Jr HS
Ladd Elem
Ladd Jr HS
Peru Elem
Peru Jr HS
LaSalle Elem
LaSalle Jr HS
Oglesby Elem
Oglesby Jr HS
Princeton HS
Princeton Elem
Selby Elem
Selby Jr HS
Leepertown Elem
Leepertown Jr HS
Putnam Co HS
Putnam Co Jr HS
Lostant Elem
Lostant Jr HS
Bond Elem
Bond Jr HS
Toluca Elem
Toluca Jr HS
Henry-Senachwine HS
Henry-Senachwine Elem
Lacon Elem
Lacon Jr HS
Marshall Elem
Marshall Jr HS
Tiskilwa Elem
Tiskilwa Jr HS
Ohio Elem
Ohio Jr HS
LaMoille Elem
LaMoille Jr HS
Walnut Elem
Walnut Jr HS
Hoopole Elem
Hoopole Jr HS
Mineral Elem
Mineral Jr HS
Bureau Valley Elem
Bureau Valley Jr HS
Mason Mem. Elem
Mason Mem. Jr HS
Annawan Elem
Annawan Jr HS
Atkinson Elem
Atkinson Jr HS
Geneseo Elem
Geneseo Jr HS
Hampton Elem
Hampton Jr/Sr HS
East Moline Elem
East Moline Jr HS
Moline Elem
Moline Jr HS
Silvis Elem
Silvis Jr HS
Rock River Elem
Rock River Jr HS
Rock Island Elem
Rock Island Jr HS
Rock Island HS
Alleman HS
Alleman Elem
Wood Medford Center
Mueller HS
Lincoln-Twp HS
R.R. Jones Elem
R.R. Jones Jr HS
Colona Elem
Colona Jr HS
Andalusia Elem
Andalusia Jr HS
Rockridge Elem
Rockridge Jr HS
Milan Elem
Milan Jr HS
Sherrard Elem
Sherrard Jr HS
Western Elem
Western Jr HS
Cordova Elem
Cordova Jr HS
Erie Elem
Erie Jr HS
Moore Elem
Moore Jr HS
River Valley Elem
River Valley Jr HS
Albany Elem
Albany Jr HS
Schmaling Elem
Schmaling Jr HS
Odell Elem
Odell Jr HS
Sterling Elem
Sterling Jr HS
Rock Falls Elem
Rock Falls Jr HS
Dixon Elem
Dixon Jr HS
Franklin Grove Elem
Franklin Grove Jr HS
Pankhurst Elem
Pankhurst Jr HS
Paw Paw Elem
Paw Paw Jr HS
Kaneland HS
Kaneland Elem
Kaneland Jr HS
Sandwich HS
Sandwich Elem
Sandwich Jr HS
Plano HS
Plano Elem
Plano Jr HS
Yorkville HS
Yorkville Elem
Yorkville Jr HS
Oswego HS
Oswego Elem
Oswego Jr HS
Naperville Elem
Naperville Jr HS
Naperville Central HS
Naperville North HS
Naperville South HS
Warrenville Elem
Warrenville Jr HS
Wheaton Elem
Wheaton Jr HS
Glen Ellyn Elem
Glen Ellyn Jr HS
Glendale Heights Elem
Glendale Heights Jr HS
Villa Park Elem
Villa Park Jr HS
Oak Brook Elem
Oak Brook Jr HS
Elmhurst Elem
Elmhurst Jr HS
West Chicago Elem
West Chicago Jr HS
Lisle Elem
Lisle Jr HS
Morton Arboretum
Downers Grove Public Library
Woodridge Public Library
Indian Prairie Public Library District
Fountaindale Public Library District
Plainfield Public Library District
White Oak Library District
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Edward Chipman Public Library
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Reddick Public Library District
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Marseilles Public Library
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R.W. Rowe Public Library District
Utica Public Library District
Ladd Public Library District
Peru Public Library
LaSalle Public Library
Oglesby Public Library District
Princeton Public Library
R.A. Sapp Memorial Township Library
R.A. Mautino Memorial Library
Selby Twp Library District
Leepertown Township Public Library
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Lacon Public Library District
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LaMoille-Clarion Public Library District
Walnut Public Library District
Hoopole Library District
Mineral-Gold Public Library District
Annawan-Alba Township Library
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Hampton PLD
East Moline Public Library
Moline Public Library
Rock River Library District
Rock Island Public Library
R.R. Jones PLD
Colona District Public Library
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Milan-Blackhawk Area Public Library
Sherrard Public Library District
Western District Library
Cordova District Library
Erie Public Library District
H.C. Adams Memorial Library
River Valley District Library
Moore Memorial Library District
Albany Library District
Schmaling Memorial Public Library District
Odell Public Library
Sterling Public Library
Rock Falls Public Library District
Dixon Public Library
Franklin Grove Public Library
Pankhurst Memorial Library
Paw Paw Public Library District
Kaneland HS
Sandwich Public Library District
Plano Community Library District
Yorkville Public Library
Oswego Public Library District
Naperville Public Library
Warrenville Public Library District
Wheaton
Glen Ellyn PL
Glendale Heights PLD
Villa Park PL
Oak Brook Public Library
Elmhurst
West Chicago PLD
Lisle Library District

Resource Sharing Alliance NFP
715 Sabrina Drive
East Peoria, IL 61611
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RSA Functionality Overview

As of 1 July 2024 (FY25), all members have access to all system functionalities.

Revised: 1 March 2024

Basic Online membership (ends 30 Jun 2024): This membership level was created to replace a standalone automation system by allowing access to limited system feature including RSA-wide holds, basic circulation, basic online catalog feature for patrons, and shared cataloging records. When created as part of our 2006 SirsiDynix contract the intent was never to allow access to advanced functionality. ***Over time, the progress of technology erased all meaningful differences between this limited membership and Full system membership.*** Comparing the 2007 and 2024 Basic Online functionality lists to the full function list, it's clear to see that the features provided today have far outgrown a limited membership.

Starting 1 July 2024, all members of RSA have access to all features. Some functionality requires additional staff training or experience levels to enable. Some advanced features may not be appropriate to your particular library.

To determine your library's current FY24 membership level, please refer to the RSA membership list, accessible at https://support.librariesofrsa.org/about/member-libraries/.

RSA Member Functionality (Functionality for Basic Online Members indicated by level with X)	Basic Online Functions in 2007	Basic Online Functions in 2024	All Functions
Cataloging Functions			
Basic Cataloging Level	X	X	X
Bibliographic Record Exports		X	X
Brief Record Upgrade Service		X	X
Call Number Assistance		X	X
Cataloging Maintenance Center (CMC) Record Loads		X	X
Cataloging Parameter Support	X	X	X
Cataloging Site Visits		X	X
Cataloging Virtual Office Hours		X	X
Collection Batch Change Service – Call Numbers		X	X
Collection Batch Change Service – Items		X	X
Database Maintenance		X	X
OCLC Cataloging Level	X	X	X

	Basic Online Functions in 2007	Basic Online Functions in 2024	All Functions
OCLC Holding Batch Updates	X	X	X
WorkFlows Bound-With Wizard		X	X
Batch Editing Level – WorkFlows Item Group Editor wizard			X
WorkFlows Serial Control Module			X
Circulation Functions			
WorkFlows Circulation Module	X	X	X
WorkFlows Offline Circulation Module	X	X	X
Integrated Billing	X	X	X
Patron Registration and Management	X	X	X
User Batch Changes		X	X
User Batch Adding or Deleting		X	X
Circulation Training	X	X	X
Holds Training	X	X	X
Inventory Control	X	X	X
System-wide Holds	X	X	X
MobileStaff app loaded on library owned devices			X
Outreach/Homebound Module			X
3rd Party Collections (Unique)			X
Acquisitions Module (WorkFlows, most functions depreciated)			X
Academic Reserves Module			X
Report Functions			
Custom Reports / Requests from RSA Support Staff for Reports	X	X	X
WorkFlows Symphony Reports Module	X	X	X
BLUEcloud Analytics – Non-Personally Identifiable Information (PII) Reports		X	X
BLUEcloud Analytics – Reports Containing PII		X	X
Reports Training		X	X
RSAcat Functions			
Patron Accounts in RSAcat	X	X	X
Patron Lists in RSAcat	X	X	X
Patron Initiated Holds in RSAcat	X	X	X
ADML Digital Title integration in RSAcat		X	X
ADML Advantage/Advantage Plus Digital Title integration in RSAcat (for an additional annual fee)		X	X
eRead Illinois Digital Title integration in RSAcat (for an additional annual fee)		X	X

	Basic Online Functions in 2007	Basic Online Functions in 2024	All Functions
Hoopla Digital Title integration in RSAcat (for an additional annual fee)		X	X
Online Bill Pay in RSAcat Mobile App		X	X
RSAcat Online Catalog	X	X	X
RSAcat Mobile App (BlueCloud Mobile)		X	X
Enhanced Content + (Syndetics Unbound) for RSAcat		X	X
Enhanced Content (Book Covers, Reviews, Author Notes) for RSAcat & RSAcat Mobile	X	X	X
BLUEcloud Visibility / Linked Data Service		X	X
CloudSource Open Access Resources		X	X
Online Bill Pay in RSAcat via ProPay (web version)			X
RSAcat App template (allows library specific customization)			X
RSAcat Digital Asset Management (ending in Jan 2025)			X
RSAcat Rooms Content Management (limited RSAcat page customizations)			X
RSA Staff Support Functions			
RSA Support Staff Help for Day-to-Day Automation System Issues	X	X	X
RSA Staff Support Website, RSA Help Desk, Toll-free Telephone Support	X	X	X
System Maintenance, Troubleshooting, and Support	X	X	X
Technical Help for WorkFlows Desktop Issues	X	X	X
RSA Member Library Site Visits		X	X
Database Backup and Maintenance	X	X	X
RSA assigned and controlled, System Use Specific, Library Email account (ag.als.xxx.rsa@gmail.com)	X	X	X
Overdrive Consortium Group Purchase	X	X	X
RSA NFP YouTube Channel		X	X
RSA Listserv Subscription		X	X
Text Messaging Service (Shoutbomb)		X	X
eRead Illinois Membership, (for all public libraries and a membership per automated school branches)		X	X
SIP/SIP2 and Web Services Access			X
3rd Party Product Support			X
AnyConnect (VPN support for offsite special events)			X
Symphony Web (Symphony in a web browser. RSA is currently limited to 25 simultaneous connections system wide. Extra connections can be paid for)			X
Resource Sharing Support			
User Committees and Users Group (to be replaced with non-governmental Membership Groups in July 2024)	X	X	X

	Basic Online Functions in 2007	Basic Online Functions in 2024	All Functions
Resource Sharing policy updates	X	X	X
RSA Newsletter		X	X
Annual RSA Day		X	X
Email listservs for each membership group (like the current ADML listserv, coming 2024)		X	X
Future Functionality Under Development			
BLUEcloud Online Cataloging (not currently developed enough for consortia)		X	X
BLUEcloud Online Circulation (daily circ desk use functionality, in testing)		X	X
BLUEcloud Online Acquisitions (in development, available when released)			X

Resource Sharing Alliance NFP
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1 March 2024

Subject: Value of RSA Membership

General

- Helps libraries fulfil statutory requirement for resource sharing obligations
- Provides software which enables circulation of items to patrons, patron placed holds, and e-books and other electronic resources
- Direct governance oversight. Every member library is eligible to serve in one of four positions on the RSA Board of Directors. Each member library can serve on the RSA Board in one of the two At Large seats, in their Regional seat, or in the appropriate Library Type or Population Size seat

Power of Consortia vs Individual Libraries (all data as of 1 Jan 2024)

- Your patrons have access to 1,085,215 unique titles and 4,338,779 items
- Member libraries cataloged nearly 240,000 items in WorkFlows in 2023, making these items discoverable and accessible to users at libraries RSA-wide
- 95% of all holds placed by RSA patrons are filled by RSA libraries
- Shared item database enables patrons to access vast resources:
    - 652,510 items transited between RSA libraries in 2023
    - 522,022 holds placed in the system in 2023
    - 414,242 items transited between RSA members to fill patron holds in 2023
    - 734,715 reciprocal patron checkouts (patron checkouts in libraries other than their own) in 2023
    - 5,359,077 check outs consortium wide in 2023
    - Over 3,000,000 patron searches in the RSAcat online catalog in 2023
- 213,283 active users have access to your items
    - 114,288 were active in the last 6 months of 2023
- Shared catalog, item, and patron records between 96 Public members with 19 additional branches, 41 School members with 27 additional branches, 3 Academic members, and 2 Special Library members

Overall Support

- RSA has 12 total support staff
- Easy to use help desk, just email help@rsanfp.org or call 866-940-4082

- 6,341 cases opened in 2023, 7,051 cases closed in 2023. The cataloging department finished working through the cataloging backlog in 2023 accounting for more cases closed than opened
- Between 1 July 2022 and 30 June 2023 – RSA held 75 events totaling 157 hours with 661 participants, for a total of 2,007 contact hours
- Between 1 July 2023 – 31 Dec 2023 – RSA held 60 events totaling 134.5 hours with 308 participants, for a total of 706 contact hours
    - Events include online workshops, site visits, and offsite meetings
- Support website https://support.librariesofrsa.org/
    - 225+ support documents available at the new website
    - Index of all RSA operational documents and reports to assist new and current library staff better understand and operate the system
- RSA Day – annual networking and information sharing event

Operations Support:

- 4 staff members dedicated to circulation and daily operations support
- 2 staff dedicated to in-depth system configuration, maintenance, and report creation, modification, and one-off report running
- 1 Administrator who does a little of everything except cataloging
- Email, help desk, phone, remote screen sharing, and in-person troubleshooting for automation system issues of all kinds
- Works directly with member library staff daily to ensure optimal system operations and correcting issues on the fly
- Coordinated with members to update policies, standards, procedures and more
- Bulk patron, item, or other system data modifications
- Virtual or in-person library consulting visits to provide training, updates on operations, answer questions, help New Directors, etc.

Cataloging Support:

- 5 staff members dedicated to Cataloging support to ensure the smoothest patron search experience possible
- Since March 2023, RSA cataloging staff upgraded 3,185 brief records to OCLC records with full bibliographic description, making those records easier for users to find in WorkFlows, the RSAcat, and OCLC WorldCat
- RSA staff load records into WorkFlows created by the Cataloging Maintenance Center making RSA libraries' local history, genealogy, and special collections discoverable in WorkFlows, the RSAcat, and OCLC WorldCat
- Resumed cataloging site visits in 4th quarter of 2023 with four visits. RSA plans cataloging site visits monthly in 2024

- Batch edited thousands of items and call numbers for members, avoiding the need for manual edits in WorkFlows and saving libraries time and energy
- RSA batch updates members' holdings in OCLC WorldCat monthly, eliminating the need for libraries to maintain their holdings manually

Consortia Perks and Group Purchasing Highlights

- ADML (OverDrive Libby app) RSA manages the group purchase for 95 Public Libraries
  - 373,048 checkouts in 2023
- eRead Illinois (Baker & Taylor Boundless app, formerly Axis 360). Membership provided to all automated libraries as part of the annual RSA membership fee
  - 91,950 checkouts in 2023
  - 68,000+ title collection size; 46,584 eBooks, 21,752 Audiobooks
- RSA manages a group purchase for Envisionware PC Reservation and Public Printing solutions
- RSA provides all members with over 55 million open access titles, open educational resources, e-books and more from thousands of journals and other sources directly integrated into RSAcat's 'Online Articles' tab

Cost Comparisons to Replace Some of RSA's Software and System Features:

- See the "RSA Functionality Overview" for a comprehensive overview of all RSA provided services. Many of these services are not included in the pricing below
- SirsiDynix estimates for replacing RSA's Symphony Workflows and SirsiDynix provided additional features with a matching standalone system are shown in the table below. This table does not show pricing for all the additional services, software, and support provided by RSA that do not come directly from SirsiDynix.

Library Size	Year 1 Services	Annual Subscription
Population = under 2K	$32,130	$26,220
Population = 2K – 4K	$34,203	$28,875
Population = 4k - 10K	$34,359	$31,890
Population = 10K - 50K	$38,210	$47,339
Population = 50K+	$42,685	$68,854

- The annual membership fee for PrairieCat's smallest library in FY24 (excluding OCLC portion of bill) is ~$3,600 for Basic Online membership. Full membership in PrairieCat adds an addition ~$1,500 annually
- Minimum annual membership fee for SWAN (excluding OCLC portion of bill) in FY24 is ~$11,000 for Full membership

Resource Sharing Alliance NFP
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1 March 2024

Subject: What to do if you think your library may withdraw from RSA

The Bottom Line.
If your library board or administration does not want to remain in RSA under the new FY26 - FY29 fee structure; sign the Intergovernmental Agreement (IGA) anyway. If you do not, your system access and RSA membership will end on 30 June 2024. Signing the IGA gives you at least one year to find and migrate to an alternative system.

FY25 fees, invoiced in mid-2024, are increasing only slightly to give members the opportunity to assess their situation and make deliberate decisions. Once you have reviewed your options and determined a replacement system, inform RSA of your intended system cutover date. All membership withdrawal dates are as of 1 July. It takes at least 6 months to research and implement a good replacement automation solution for your library's operations.

Background.
As part of its strategy for independence from RAILS and for developing a sound plan for sustainability, RSA has developed a new fee structure to set fees for its members for the years FY26 to FY29. This replaces the existing fee formula developed in 2002. The new fee structure was released in the February 8, 2024, Users Group written package.

Fees for FY25, which will be invoiced in July and August 2024, will continue to use the old fee structure with an increase of the greater of 3% or $150 over FY24. RSA's new Bylaws have a single membership level starting in FY25 such that all members have access to the full system feature set. Basic Online and Union List membership levels will be deprecated on 30 June 2024.

Why are fees going up?
RSA's fees have not kept up with inflation over the past 18 years. According to the national CPI inflation rate, $1 in 2005 is now equal to $1.60 as of 1 January 2024. RSA's fee increases and decreases over the same timeframe equal out to only $1.13. In conjunction with our deep partnership and staffing arrangements with RAILS, RSA has deliberately kept fees as low as possible for as long as possible. A new fee structure is now needed due to increased costs from vendors, as well as the cost of directly employing staff, and taking on many additional IT support and daily operations costs directly. The RSA board has decided to use approximately $786,000 of reserve funds to provide rebates to member libraries which allows a graduated increase in membership rates from FY25 through FY29.

My library may not be able to afford the new fees phasing in through FY29. What should we do?

If your board or administration have decided the new RSA fee is unachievable there are some things you must do.

- Make sure the appropriate people sign the Intergovernmental Agreement which established RSA's new governance structure. This ensures your membership will continue past June 30, 2024. If the IGA is not signed then your library will no longer be a member of RSA effective July 1, 2024. This means that you will not be able to use WorkFlows to check items out, place holds, or catalog new items. RSA is not able to provide recommendations for alternative solutions for accessing a different ILS.
- Contact RSA's Executive Director, Kendal Orrison at help@rsanfp.org to let him know that you intend to leave RSA. A mutually agreeable system cutover date can be found which will give you time to source another solution. All applicable fees invoiced for FY25 must be paid in full. RSA requires 180-day notice of withdrawal for public and 90-day notice from non-public members. The FY25 fee increase over FY24 fees is the greater of $150 or 3% and should allow all member libraries at least one full year to find another solution.

Things to Consider

In addition, you will need to consider sourcing replacements for the following:

- An integrated library system (ILS) to perform circulation, holds, and cataloging functions, as well as an online catalog.
- Hosting, troubleshooting, support, and training for the ILS.
- A method for making inter-library loan requests
- eBook providers such as OverDrive or eRead Illinois. OverDrive/ADML membership is separate from RSA but is managed by RSA and there is a small additional fee charged to non-RSA members. Membership in eRead Illinois is included with RSA membership but would stop as of your withdrawal date.
- 55+ million online, open access scholarly articles currently provided by RSA in RSAcat, additional title enhancements from Syndetics Unbound to enhance catalog displays and provide more in-depth information to patrons
- **Data migration fees and any system cleanup fees to RSA from our vendors are the responsibility of the withdrawing member.**
- If your library is not a member of OCLC we will not be able to export MARC records for you, only a shelf list. You will need to consider how to obtain records for your replacement ILS.

Your relationship with RAILS will not be affected by a withdrawal from RSA. However, your RAILS delivery service frequency will likely be reduced due to the overall reduction in holds volume after your departure from RSA.