

Board of Directors Meeting - FY24, Q3 #2
Tuesday, 27 Feb 2024, 10 AM - Noon

Zoom: <https://railslibraries.zoom.us/j/96424842705?pwd=dkZ4R3BlVHNhTE5NTitMbjV2ZTMrQT09>

AGENDA

Governance:

Voting: Alissa Williams (Board President), Jenny Sevier (Board Vice President), Genna Buhr (Board Treasurer/Secretary), Mary Aylmer, Jeff Brooks, Jane Easterly, Larissa Good, Bobbi Mock, Rebecca Seaborn, Elizabeth Wild, Beth Duttlinger (Users Group Chair), Richard Young (Users Group Vice Chair)

Tie-Breaking Vote Only: Kendal Orrison (RSA Executive Director)

RSA Staff (non-voting): Antony Deter, Erica Laughlin, James Campbell, Patty Kweram (minutes), other RSA staff as needed

Agenda:

1. Welcome and Call to Order (President)
 - 1.1 Board role call (note taker)
 - 1.2 Review, **MOTION & APPROVE** agenda
 - 1.3 Review, **MOTION & APPROVE** minutes from 30 Jan 23
2. Review, Discuss, Approve Final Documents for Members (new or non-trivial changes in red)
 - 2.1 **Todo – Overview Files Index - Memorandum regarding transition of RSA NFP to an ILL**
 - 2.2 **Public Individualized RSA Fee Structure – Fees memo**
 - 2.3 **Non-Public Individualized RSA Fee Structure – Fees memo**
 - 2.4 **Memo RAILS Support of RSA and the RSA Independence Project February 2024**

 - 2.5 **Governance Files Index (with document descriptions)**
 - 2.6 IGA
 - 2.7 **IGA Exhibit A (membership listing)**
 - 2.8 Bylaws (**modified \$1,000 rebate to a check rather than on invoice per finance**)
 - 2.9 RSA Decision-Making Breakout
 - 2.10 RSA Membership Regions as of 1 July 2024
 - 2.11 RSA Board of Directors Makeup (**modified \$1,000 to check**)
 - 2.12 RSA Board of Directors Roles and Responsibilities
 - 2.13 Ethics and behavior expected of RSA Board Representatives

 - 2.14 **Communications Package Files Index (with document descriptions)**
 - 2.15 Executive Overview of Current and Future RSA
 - 2.16 A Brief History of RSA
 - 2.17 What, Why, and When of the RSA Independence Project (RIP)
 - 2.18 RAILS and RSA – What are the differences?
 - 2.19 **RAILS Member Library Map 2019 - RSA Libraries in Green**
 - 2.20 RSA Functionality Overview with 2007 & early 2024 Basic Online Functionality
 - 2.21 Value of RSA Membership
 - 2.22 What to do if your library may withdraw from RSA

- 2.23 **Fee Structure Files Index (with document descriptions)**
- 2.24 History of RSA Fees from 2005 through 2025
- 2.25 Rebate from Reserves to RSA Members in FY25-FY29
- 2.26 New FY26-FY29 Fee Model Methodology
- 2.27 New Fee Model Publics – Fee Only
- 2.28 New Fee Model Non-Publics – Fee Only
- 2.29 Fee Structure and Member Ranking Spreadsheets Overview
- 2.30 New Fee Model Publics – brief data
- 2.31 New Fee Model Publics – full data
- 2.32 Rankings Publics
- 2.33 New Fee Model Non-Publics – brief data
- 2.34 New Fee Model Non-Publics – full data
- 2.35 Rankings Non-Publics

2.36 **MOTION & APPROVE** forwarding all documents to the membership on 1 March

- 3. Documentation Rollout & Contact Effort
- 4. Continued discussion of building costs, hybrid work schedules, & using building 5 days a week
- 5. Closed Session *if needed* – Treasurer/Secretary notetaker
- 6. President’s Time, Other Board Business, Discussions, Adjournment (President)

Upcoming Board Meeting Dates:

Quarterly Board meetings for FY24

- 30 April - 2 - 4 PM

Full Board Holding Dates, if needed. Otherwise, these are Executive Committee dates

● ~~12 March - 10 AM - Noon (updated time)~~ Do we need this?

- 2 April - 2 - 4 PM
- 4 June - 2 - 4 PM
- Note: Additional meetings scheduled as workload or approval votes are required

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.