

Resource Sharing Alliance NFP 715 Sabrina Drive East Peoria, IL 61611 866-940-4083

Item Renewal & Hold Shelf Limits Policy

Last updated: February 9, 2024

Do not renew items with holds. Do not override.

Libraries shall not allow any user profile to have more than 4 renewals of another library's item before checking with the owning library to see if extended renewals are acceptable.

Libraries shall not let an item be available for pickup for more than 14 days.

Before overriding the renewal limit for a borrowed item or extending the time an item is available on the hold shelf past 14 days, the checkout library must call the owning library and receive permission.

If the owning library desires to have their item returned after it has been checked out by the patron, they may place a copy level hold on that item.

Approved by the RSA NFP Users Group, 6 December 2012

Amended and approved by the RSA NFP Users Group, 8 February 2024