

## Intergovernmental agreements

Student cards are good for one year and expire in mid-august.

Libraries need to give us the list of schools involved in the agreement so that we can set up CAT7 for them and student profiles.

We need a copy of the intergovernmental agreement for our records.

The library will need to de-dup the students in case some of them have been issued cards in error by other libs or through some other sort of agreement.

Annually review expired student cards to make sure that they are still enrolled in a school covered by the intergovernmental agreement.