

**Board of Directors Meeting - FY24, Q3**  
**Tuesday, 30 January 2024, 2 – 4 PM**

Zoom: <https://rainslibraries.zoom.us/j/99508099627?pwd=S2svRHcxSWx6MXZoT21ISTcwQThpZz09>

**AGENDA**

**Governance:**

**Voting:** Alissa Williams (Board President), Jenny Sevier (Board Vice President), Genna Buhr (Board Treasurer/Secretary), Mary Aylmer, Jeff Brooks, Jane Easterly, Larissa Good, Bobbi Mock, Rebecca Seaborn, Elizabeth Wild, Beth Duttlinger (Users Group Chair), Richard Young (Users Group Vice Chair)

**Tie-Breaking Vote Only:** Kendal Orrison (RSA Executive Director)

**RSA Staff (non-voting):** Antony Deter, Erica Laughlin, James Campbell, Patty Kweram (minutes), other RSA staff as needed

**Agenda:**

1. Welcome and Call to Order (President)
  - 1.1 Board role call (note taker)
  - 1.2 Review, **MOTION & APPROVE** agenda
  - 1.3 Review, **MOTION & APPROVE** minutes from 31 Oct 23
2. Financial Overview & Executive Director's Report (RSA ED)
  - 2.1 Quarterly financials review
  - 2.2 ED Report review and questions
3. Appoint Nominating Committee for New RSA Board Elections in June
  - 3.1 "The Board shall appoint a 3 person nominating committee to actively recruit a slate of candidates starting in February of each year."
  - 3.2 Publicize \$1,000 rebate and OMA requirements
4. FY25 Budget Review & Approval
  - 4.1 FY25 Budget changes since August meeting
  - 4.2 **MOTION & APPROVE** FY25 BUDGET
5. Last Users Group In-person / zoom Hosted by Galesburg?
  - 5.1 Last one, maybe a small celebration of end of an era? Nice snacks?
6. Executive Committee / RSA Independence Project (RIP) Meeting(s) Recap & Discussion
  - 6.1 Review of topics not covered below at 5 Dec and 9 Jan meetings (see minutes)
  - 6.2 Amanda Standerfer Consulting update from 9 Jan meetings
7. Review, Discuss, Approve Final Governance Drafts for Users Group
  - 7.1 IGA (no changes)
  - 7.2 Bylaws (clarification changes)
  - 7.3 Revised New Board Makeup/Election Cycles & Revised RSA Regions Map
  - 7.4 New Board Code of Ethics & Board Roles and Responsibilities docs
  - 7.5 RSA Governance Decision-Making Breakout (no changes)
  - 7.6 **MOTION & APPROVE** - 7.1-7.5 final governance drafts to forward to UG for presentation
  - 7.7 Review and comment on all Communications Package documents
8. Review, Discuss, Approve Public & Non-Public Fee Structures

- 8.1 RSA Fee History 2005 – 2025
- 8.2 Review, and discuss both fee spreadsheets
- 8.3 Review Fee Structure Support Documents
- 8.4 **MOTION & APPROVE** both fee structures and Support Docs to UG for presentation
9. If time: Discuss Updated New RSA Logo Design & Provide New Direction
10. Closed Session \*if needed\* – Treasurer/Secretary notetaker
11. President’s Time, Other Board Business, Discussions, Adjournment (President)

**Upcoming Board Meeting Dates: 2 - 4 PM on Zoom unless otherwise noted.**

Quarterly Board meetings for FY24

- **POTENTIAL late Feb data to final approve everything for release 1 March**
- 30 April

Full Board Holding Dates, if needed. Otherwise, these are the Exec Comm dates

- 12 March - 10 AM – Noon (updated time)
- 2 April
- 4 June
- Note: Additional meetings scheduled as workload or approval votes are required

*FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.*