

**Board of Directors, Executive Committee
Tuesday, 5 December 2023, 2:00 – 4:00 PM**

Zoom: <https://railslibraries.zoom.us/j/94191058350?pwd=RHYrOTMvNXdiOWlnYVN5L1FhalY4QT09>

AGENDA

Committee Membership:

- **Voting:** Alissa Williams, Jenny Sevier, Genna Buhr, Beth Duttlinger, Richard Young
- **Non-voting:** Kendal Orrison, Antony Deter, Tony Hahn (minutes), other RSA staff as needed

Agenda:

1. Welcome and Call to Order (A. Williams)
 - 1.1 Review and adoption of agenda
 - 1.2 Review and approve minutes from 3 Oct 2023
2. Review of current state of the RIP
 - 2.1 RAILS / Amanda Standerfer Communications Plan Discussion
 - 2.1.1 Review & Discuss Comm Plan Draft (in package)
 - 2.1.1 Outreach for December?
 - 2.2 Review findings and comments from the 5 Independence In-Person Meetups
 - 2.2.1 Written compilation of visits (in package)
 - 2.2.2 Compilation of possible document ideas (in package)
 - 2.2.4 Survey Directors and School Librarians to see what they think they'll need?
 - 2.3 RSA Staff outreach for December? (letters, handouts, emails & direct mailers, surveys)
3. III Discussion Potpourri
 - 3.1 Draft Intergovernmental Agreement – ‘finished?’ - no updates
 - 3.2 Draft Bylaws – awaiting lawyer comments – newest version (in package)
 - 3.3 Draft Board Make-up – minor updates (in package)
 - 3.3.1 Recommend full board election to ensure Board feels fair to all
 - 3.4 Representation regions – finished
 - 3.4 Draft Decision-making Breakout – minor updates (in package)
 - 3.5 Board Code of Ethics - draft for review (in package)
4. Fee Structure Discussions
 - 4.1 FY25 Income Breakouts (in package)
 - 4.2 Latest fee structure draft (in progress – coming soon)
 - 4.2.1 Modified and easier to understand we hope
 - 4.3 Sales pitch or visual breakout helper ideas?
 - 4.3.1 History of RSA fees 2005 – 2025 (in package)
 - 4.3.2 Do we need a list of fee assumptions?
 - 4.3.3 Should we include RAILS LLSAP Grant ‘earned’ per library? Or average it out by type? Or just include what’s on the Grant Breakout?
5. Chair’s Time, Discussions, Adjournment (A. Williams)

Upcoming Meeting Dates: 2 – 4 PM on Zoom unless otherwise noted.

- 9 January (week later due to holiday) - 10 AM – Noon
- 12 March (week later due to COSUG conference) - 10 AM – Noon

Resource Sharing Alliance NFP

- 2 April
- 4 June
- Note: Additional meetings scheduled as workload requires

*FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE,
UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.*