3 November 2023

Subject: RSA Governance Decision-Making Breakout

	Board of Directors	Directors Advisory Committee	Executive Director	Membership Groups via Staff Liaisons
Executive Director's Supervision, Employment, Compensation	**Approves**		Suggests	
RSA Staff Supervision, Employment, Compensation	Informed (where appropriate)		**Approves**	
Strategic Planning	**Approves**	Recommends	Recommends	Recommends
Membership: Changes, Withdrawals, New Members	**Approves**		Recommends	
Resolve Member Disputes	**Reviews/ Adjudicates**		Reviews / Recommends	
Review, Modify, Rescind Bylaws	**Approves**	Recommends	Recommends	
Create, Modify, or Rescind Policies	**Approves**	Recommends	Recommends	Recommends
Create, Modify, or Rescind Standards, Procedures, Cheat Sheets, Guides	Recommends	Recommends	**Approves**	Recommends
Financial Review, Approval, Check Signing	**Approves**		Recommends	
Develop Annual Budget	**Approves**	Informed	Recommends	
Budgeted Spending & Contract Renewals	Informed		**Approves**	
Budget Line-Item Transfers, Non-Budgeted Spending or New Contracts				
$0 - $10,000	Informed of new contracts		**Approves**	
$10,001+	**Approves**		Recommends	

Authority and Flow for ILS Settings Changes

	Board of Directors	Directors Advisory Committee	RSA Executive Director	Membership Groups via Staff Liaisons	Member Libraries
Single Member Library Specific: System Changes to ILS Policies / Workflows / RSAcat / Other			Recommends (ED and/or RSA Staff)		**Approves**

System Wide Changes to Workflows / RSAcat / Other:

	Board of Directors	Directors Advisory Committee	RSA Executive Director	Membership Groups via Staff Liaisons	Member Libraries
Minor to no change to system operations or ILS / operational policies <u>AND</u> No Member costs or No member staffing impact	Informed	Informed	**Approves**	Recommends	Suggests
Change to system operations <u>AND</u> No Member costs or Minor to no member staffing impact	**Approves**	Recommends	Recommends	Recommends	Suggests
Substantial changes to: Member costs or staffing <u>OR</u> Written / ILS / operational policy changes <u>OR</u> Current services or additional services	**Approves**	Recommends	Recommends	Recommends	Suggests