

**Board of Directors, Executive Committee  
Tuesday, 3 October 2023, 2:00 – 4:00 PM**

Zoom: <https://ralslibraries.zoom.us/j/92579844899?pwd=WDgzMnNSR1BDTEpPZm9lR0xtVSsvZz09>

**AGENDA**

**Committee Membership:**

- **Voting:** Alissa Williams, Jenny Sevier, Genna Buhr, Beth Duttlinger, Richard Young
- **Non-voting:** Kendal Orrison, Antony Deter, Tony Hahn (minutes), other RSA staff as needed

**Agenda:**

1. Welcome and Call to Order (A. Williams)
  - 1.1 Review and adoption of agenda
  - 1.2 Review and approve minutes from 5 Sep 2023
2. Review of current state of the RIP
  - 2.1 RAILS / Amanda Standerfer Update?
  - 2.2 RSA Staff outreach (letters, handouts, emails & direct mailers, surveys)
    - 2.2.1 Ideas for additional direct mailing contents and timing?
    - 2.2.2 Regional Events x5 in Nov. Do any Board Members wish to attend? Any direct thoughts on meeting content? Focused on info sharing and Q&A.
  - 2.3 Pursue contract with Mandy Beedie or similar substitute for comm consulting?
3. III Discussion Potpourri
  - 3.1 Updated Draft Intergovernmental Agreement
  - 3.2 Draft Bylaws for review
  - 3.3 Bylaws appendix: Draft Board make-up & representation regions
  - 3.4 Bylaws appendix: Draft Decision-making Breakout
  - 3.5 Bylaws appendix: Draft Governance Responsibilities document
4. Fee Structure Discussions
  - 4.1 Updated FY29 Best Guess at Worst Case costs
    - 4.1.1 Updated from FY30 Projected costs & staffing vs projected expenses
  - 4.2 Latest fee structure draft formulas
    - 4.2.1 Anything missing from formula we need to consider?
  - 4.3 Factors to consider 'ranking' libraries in. Patrons, items, titles, col budget, etc.
  - 4.4 Sales pitch ideas? History of RSA fees?
5. Chair's Time, Discussions, Adjournment (A. Williams)

**Upcoming Meeting Dates: 2 – 4 PM on Zoom unless otherwise noted.**

- 5 December
- 9 January (week later due to holiday)
- 12 March (week later due to COSUG conference)
- 2 April
- 4 June
- Note: Additional meetings scheduled as workload requires

*FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE,  
UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.*