Property Settings for Check Duplicate User Search
this will also change the User Search in Display User wizard to All_Libs

1. Log onto WorkFlows using the SUPER login.
2. Place the cursor on the Display User wizard and right click.
3. Select Properties.
4. Click on the Helpers tab.
5. Click on the User Search bar.
6. Change Library to All_Libs and click OK.
7. Click OK at the bottom of the Display User: Set Properties box.
8. Close WorkFlows, saving the changed properties settings.
9. Open WorkFlows using the CIR or TECH log in.

Removing the Check Duplicate User Box

1. Log onto WorkFlows using the SUPER login.
2. Place the cursor on the User Registration wizard and right click.
3. Select Properties.
4. Click on the Behavior tab.
5. Click on the Off radio button after Duplication checking, in the User Duplicate Searching section.
6. Click the OK button
7. Close WorkFlows, saving the changed properties settings.
8. Open WorkFlows using the CIRC or TECH log in.